

Livingstone Range School Division #68 Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division No. 68 was held on Tuesday, September 18, 2018 commencing at 1425 hours at the LRSD No.68 Central Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Jim Burdett, Lori Hodges, Greg Long, John McKee, Lacey Poytress, Brad Toone and Clara Yagos.

Darryl Seguin, Superintendent
Jeff Perry, Associate Superintendent - Business Services
Ken Sampson, Deputy Superintendent – Administrative Services
Nikki Lytwyn, Executive Assistant

A. Call to Order

Chair Toone called the meeting to order at 1225 hours.

B. Consent Agenda

Proposed 18-013

Trustee Poytress moved that the Board of Trustees approve the consent agenda as presented.

Trustee Long requested that the Chair Report and the Superintendent Report be removed from the consent agenda.
Discussion ensued.

Amended 18-013

Trustee Long moved that the Board of Trustees approve the consent agenda with the removal of the Chair and Superintendent Reports.

Carried

C. Discussion Items

C.1 Mission, Vision, Values and Guiding Principles

18-014

Trustee Long moved that The Board of Trustees reaffirm their support of the current **Vision Statement** - To be leaders in providing quality education to rural students in a dynamic learning environment.

Mission – To develop critical thinkers and life long learners who become contributing citizens, This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.

Core Values - Livingstone Range School Division models and promotes a safe and caring environment of mutual respect within the education community. Accountability for excellence in student achievement is supported by the following behaviors:

1. transparent and effective communication;
2. collaborative decision making;
3. commitment to success and achievement;
4. recognition and celebration of accomplishments.

Guiding Principles

1. Decisions must be student centered.
2. Decisions must take into account our geography and ruralness.
3. Schools and communities must work collaboratively to provide the best quality educational opportunities for students.

4. Decisions are best made closest to the child through site-based decision making.
5. Decisions reached must be affordable now and sustainable in the future.
6. Equitable access to programming opportunities for students within their communities.
7. Program delivery must be flexible and responsive to student needs.
8. Accountability must be built into every decision.
9. Decisions must reflect board policies.

Carried

C.2 Divisional Priorities

Chair Toone reviewed the Board's Priority Areas of Focus.

1. Advocacy with Provincial and Federal Politicians

Outcomes

Livingstone Range School Division has three main goals:

1. Literacy and Numeracy All students will create, acquire, connect and communicate meaning through literacy and numeracy in a wide variety of contexts.
2. Success for All Learners All students are engaged in meaningful learning that is appropriate, enhances his or her abilities, and takes place in positive learning environments.
3. Transitions The unique learning skills of individual students will be supported in K-12 transition plans and in preparing students for success after high school.

18-015

Trustee Yagos moved that the Board of Trustees reaffirm their support of the Board Priority Areas of Focus with the amendment of the wording from Advocacy with Provincial and Federal Politicians to Advocacy with All Levels of Governments and the change of dates from 2015-2016 to 2018-2019.

Carried

C.3 Administrative Procedure 530, Naming of Schools

As Napi Friendship Center has requested that the Napi Friendship Center Outreach School be renamed, Mr. Perry reviewed the Administrative Procedure 530, Naming of Schools.

C.4 Administrative Procedures AP160 & AP450

In response to motion 17-115 – January 22, 2018 - *Trustee Poytress moved that the Board of Trustees instruct senior administrators to review and update Administrative Procedures to incorporate recent cannabis legislation.* Mr. Darryl Seguin, Superintendent reviewed DRAFT AP 450 Drugs, Alcohol and Cannabis.

In response to motion 17-177 – June 19, 2018 - Trustee Poytress moved that the Board of Trustees accept the FNMI protocols for Livingstone Range School Division created by the LRSD Wisdom and Guidance Council and direct Superintendent Seguin to create an Administrative Procedure for schools to follow the FNMI protocols established. Mr. Darryl Seguin, Superintendent reviewed DRAFT AP 160 Event Protocol.

C.5 Capital Plan Update (JT Foster)

Mr. Jeff Perry updated the Board of Trustees regarding the Capital Plan for JT Foster. There will be no need for a scoping session. The project proposal is ready and currently waiting for approval.

C.6 Curriculum Update

Mr. Danny Roberts, Director, Learning Services presented Curriculum – Planning for Instruction and Assessment to the Board of Trustees. This included:
Eight Student Competencies, Progressions, Outcomes, Traditional vs Concept Based Curriculum and Why Change.

C.7 Calendar Committee

Mr. Ken Sampson updated the Board of Trustees on the calendar committee as it related to the Administrative Procedure 130, School Year Calendar.

C.8 Preliminary Enrollment Summary

Mr. Jeff Perry updated the Board of Trustees on school enrollment. Projected enrollment numbers for the September 30, 2018 are 3381. This does not include home schooled or international students. Final numbers will be in after September 30, 2018.

C.9 Ward Review

Chair Toone updated the Board of Trustees on the Ward Review dates and locations. All Ward Review and World Cafés will be held from 7:00-9:00 pm at Livingstone School - Wed, September 26, Matthew Halton High School – Tuesday, October 2, F.P. Walshe High School - Thursday, October 11, A.B. Daley School – Monday, October 15, Crowsnest Consolidated High School – Tuesday, October 16 and Willow Creek Composite High School – Wednesday, October 17.

C.10 Board/Admin Retreat

Mr. Ken Sampson reviewed the plans and dates for the upcoming Board/Admin Retreat.

D Action Items

D.1 Superintendent Compensation

18-016 Trustee Burdett motioned to table superintendent Compensation until October 10, 2018 Board Meeting.

Carried

D.2 Superintendent Evaluation Date

**Proposed
18-017**

Trustee Hodges moved that the Board of Trustees approve the Superintendent Evaluation will be conducted in December 2018.

**Amended
18-017**

Trustee Hodges moved that the Board of Trustees approve the Superintendent Evaluation to be conducted on December 6, 2018.

Carried

D.3 Board Self-Evaluation Date

**Proposed
18-018**

Trustee Poytress moved that the Board of Trustees approves the Board Self-Evaluation will be conducted in December 2018.

**Amended
18-018**

Trustee Poytress moved that the Board of Trustees approves the Board Self-Evaluation to be conducted in December 6, 2018.

Carried

D.4 Deputy Superintendent

18-019 Trustee Yagos moved that the Board of Trustees appoint Mr. Ken Sampson Deputy Superintendent for the 2018-2019 School Year.

Carried

D.5 Borrowing Resolution

18-020 Trustee McKee Moved that the Board of Trustees approve the Borrowing Resolution, which authorizes the Board to borrow such sums as the Board may deem necessary to meet current expenditures during the 2018-2019 school year.

E. Key Messages From Today's Meeting

1. **Vision, Mission, Core Values & Guiding Principles.** The Board of Trustees reaffirmed their support of the current LRSD:

- a. **Vision Statement** - To be leaders in providing quality education to rural students in a dynamic learning environment.
- b. **Mission** – To develop critical thinkers and life long learners who become contributing citizens, This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.
- c. **Core Values** - Livingstone Range School Division models and promotes a safe and caring environment of mutual respect within the education community. Accountability for excellence in student achievement is supported by the following behaviors:
 - i. transparent and effective communication;
 - ii. collaborative decision making;
 - iii. commitment to success and achievement;
 - iv. recognition and celebration of accomplishments.

d. Guiding Principles

- 1) Decisions must be student centered.
- 2) Decisions must take into account our geography and ruralness.
- 3) Schools and communities must work collaboratively to provide the best quality educational opportunities for students.
- 4) Decisions are best made closest to the child through site-based decision making.
- 5) Decisions reached must be affordable now and sustainable in the future.
- 6) Equitable access to programming opportunities for students within their communities.
- 7) Program delivery must be flexible and responsive to student needs.
- 8) Accountability must be built into every decision.
- 9) Decisions must reflect board policies.

2. **Curriculum Presentation** - Mr. Danny Roberts, Director, Learning Services presented Curriculum – Planning for Instruction and Assessment to the Board of Trustees. This included:

a. **Eight Student Competencies** - Combinations of attitudes, skills, and knowledge that students develop and apply for successful learning. They accentuate aspects of learning that apply across all subject areas. Not used to formally evaluate students, not reported separately.

1. Critical Thinking
2. Communication
3. Problem Solving
4. Managing Information
5. Creativity & Innovation
6. Collaboration
7. Cultural & Global Citizenship
8. Personal Growth & Well-Being

b. **Progressions** - Example – Literacy and Numeracy Progressions - A reference tool that teachers use to identify aspects of literacy and numeracy across subjects in each division level, and to help teachers plan learning experiences that help develop literacy and numeracy. Not used to formally evaluate students, not reported separately.

- c. **Outcomes** - Progress in learning is enhanced when the student, the parents and the teacher have a clear understanding of what is to be achieved. A shared understanding of what is expected enables the student, the parents and the teacher to work together. The selection of outcomes for student learning must be based on the programs of study. These outcomes should be linked to specific ways in which students can demonstrate their learning. Outcomes are most clear when the means of determining student progress are identified, and exemplars are provided and communicated to all involved.
 - d. **Traditional vs Concept Based Curriculum** – Traditional Curriculum is based on topics, skills and facts. Teachers are used to planning and assessing traditional curriculum. Concept-Based Curriculum is based on topics, skills, facts and the transfer of important concepts. Teachers may not be used to planning and assessing concept-based curriculum.
 - e. **Why Change** –
 - i. Information is useless unless you can do something with it.
 - ii. Content (information) is constantly changing but concepts stay the same.
 - iii. We can't possibly teach everything that is important, but we can teach big ideas that transcend time, place, and situation.
 - iv. There will be fewer, better described, outcomes.
3. **Ward Review** - Livingstone Range School Division #68 will be holding a Trustee electoral Ward Review and a World Café (round table discussion) to give members of the community an opportunity to share thoughts on Trustee ward electoral boundaries and subjects that are key to the future quality of education. The meetings will take place as follows from 7:00 pm – 9:00 pm:
- i. September 26 – Livingstone School - Lundbreck, AB
 - ii. October 2 – TBA - Pincher Creek, AB
 - iii. October 11 – F.P. Walshe - Fort Macleod, AB
 - iv. October 15 – TBA - Nanton, AB
 - v. October 16 – Crowsnest Consolidated High School - Crowsnest Pass, AB
 - vi. October 17- Willow Creek Composite High School - Claresholm, AB
4. **Trustee Remuneration** – Mr. Jeff Perry, Associate Superintendent of Business Services shared current rates and other related information on trustee remuneration, including structure and current tax implications based on annual honorarium, benefits, mileage rates, board professional development allocation and other expense rates. The Board of trustees approved the Trustee Remuneration as presented for the 2018-2019 school year commencing October 1, 2018.

F. In-Camera

18-021 Trustee Yagos *moved that the Board of Trustees go in-camera at 1623 hours.*

Trustee Hodges moved that the Board of Trustees revert to Regular session at 1720 hours.

Adjournment

18-022 Chair Toone moved to adjourn the meeting at 1721 hours.

Carried

Chairman

Secretary-Treasurer