

EXTRA-CURRICULAR ATHLETIC ACTIVITIES

Background

The Division recognizes, encourages and supports student extra-curricular activities as they contribute to and enhance a student's educational program.

Definition

Extra-Curricular activities can be defined as all school athletic activities that are outside of curricular activities.

Guidelines

1. Extra-curricular activities should be scheduled so as not to detract from the regular school program.
2. Cost of extra-curricular activities should be kept to a level that will not inhibit student participation.
3. Use of staff members as coaches, leaders and supervisors is encouraged, but it is recognized that staff participation in extra-curricular activities is on a volunteer basis.
4. The Division recognizes that coaches, leaders or supervisors for extra-curricular programs may be parent or community volunteers.
5. Schools with secondary level athletics will, in collaboration with stakeholders, develop a school Athletic Handbook that delineates school philosophy regarding athletics, processes for selection/removal of coaches, protocols for conduct of coaches, parents and athletes, school processes and identification of Division Procedure/Policy related to athletics.
6. Principals are responsible for ensuring that volunteers are made aware of and follow the following policies and procedures related to extra-curricular activities:
 - a. Specific requirements outlined in School Physical Activity, Health and Education Resource for Safety (SPHEREs) <https://myspheres.ca/en/curricular-activities/>
 - b. Admin Procedure 562 - Co-Curricular and Extra Curricular Transportation
 - c. Admin Procedure 440 - *Volunteers* and
 - d. any other procedures that administration determines relative to the activity.
7. In the event that a school team or participant, supervised by a non-teaching coach reaches zone or provincial competitions, the principal shall ensure that assignment of supervision satisfies the Alberta Schools' Athletic Association Regulations.
8. The following schedule restrictions apply for the purpose of keeping disruption to the

regular school program reasonable:

- a. League and exhibition games shall not be scheduled to commence before regular school dismissal.
- b. Teams travelling may be dismissed early to provide appropriate time for travel.
- c. School time used for participating in invitational tournaments and for participating in trips will be limited to a maximum of two days for each sport for participating students, with the exception of zone playoffs and provincial finals.
- d. Sports Days or Track and Field Days may be scheduled as one instructional day for a school activity and one instructional day for a Division Meet.

9. All injuries must be reported as per the Division [Incident Reporting Procedures](#).

New Procedure October, 2015

Replaces in part, Previous Admin Procedure 260 - Co-Curricular and Extra-Curricular Activities

References:

Section 1, 11, 31, 32, 52, 53, 196, 197, 222 Education Act

Admin Procedure 440 – Volunteers

Admin Procedure 562 - Co-curricular and Extra Curricular Transportation

Admin Procedure 350 - Code of Conduct (Student)

[School Physical Activity, Health and Education Resource for Safety \(SPHEReS\)](#)

Alberta Schools' Athletic Association Regulations

Concussion Handbook (being developed)