



Board Meeting

Trustees:
Brad Toone
Clara Yagos
Greg Long
Jim Burdett
John McKee
Lacey Poytress
Lori Hodges

Date: Wednesday, October 10, 2018

Time: 1:00 pm

Venue: LRSD No. 68 Central Office – GR Davis Administration Building, Board Room
410-20th Street, Fort Macleod, AB

Call to Order

1:00 pm **A. Call to Order** *Chair*

Consent Agenda

1:00-1:30 **B. Consent Agenda** *Chair*

- B.1 Approval of Minutes** (Enclosure B.1, B.1A, B.1B)
If there are no errors or omissions in the minutes of the September 18, 2018 Regular and Organizational Board Meeting and the September 26, 2018 Special Board Meeting of the Livingstone Range School Division No. 68, it is recommended that the minutes be approved by the Board and signed by the Chair.
- B.2 Business Arising from the Minutes**
- B.3 Chair Report** (Enclosure B.3)
- B.4 Superintendent Report** (Enclosure B.4)
- B.5 Trustee Clara Yagos Monthly Report** (Enclosure B.5)
- B.6 Trustee Greg Long Monthly Report** (Enclosure B.6)
- B.7 Trustee Jim Burdett Monthly Report** (Enclosure B.7)
- B.8 Trustee John McKee Monthly Report** (Enclosure B.8)
- B.9 Trustee Lacey Poytress Monthly Report** (Enclosure B.9)
- B.10 Deputy Superintendent Monthly Report** (Enclosure B.10)
- B.11 Associate Superintendent - Business Services Report** (Enclosure B.11)
- B.12 Professional Development Approval**

Emergent Changes to the Agenda

1:30-1:32 **C. Emergent Changes to the Agenda** *Chair*

Recommendation:

That the October 10, 2018 Regular Board Meeting Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Declaration of Conflict of Interest

Mission Statement *To develop critical thinkers and lifelong learners who become contributing citizens. This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.*

- 1:32-1:33 **D. Declaration of Conflict of Interest** *Chair*
That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the October 10, 2018 Board Meeting and if so should declare them.

Declared: _____
Moved by: _____

Discussion/Information Items

E. Discussion Items

- 1:33-1:45 **E.1 Enrollment Update** (Enclosed C.1, C.1A) *J. Perry*
Mr. Jeff Perry, Associate Superintendent of Business Services will review the official September 30, 2018 enrollment figures.
- 1:45-2:30 **E.2 Audited Financial Statement Inservice** *Chair*
As part of the Board's Work Plan and in preparation for the 2018-19 School Division Audit, the Board will take some time to review the 2018-19 Audited Financial Statements. The intent is to provide clarification where needed and to prepare the Board for the audit meeting with auditors that will be held as part of the November Board Meeting.
- 2:30-2:40 **E.3 Claresholm Facility Update** *J. Perry*
Mr. Jeff Perry will provide the Board with an update regarding the former Division office building in Claresholm.
- 2:40-2:50 **E.4 Regional Council of Student Leaders** *L. Hodges*
Trustee Hodges will provide the Board with an update regarding the Regional Council of Student Leaders for the 2018-19 school year.
- 2:50-3:00 **E.5 Regional School Council** *L. Hodges*
Trustee Hodges will provide the Board with an update regarding Regional School Council for the 2018-19 school year.
- 3:00-3:10 **E.6 Board/Admin Retreat** *Chair*
Chair Toone will speak to the recent Board/Admin. Retreat at Castle Mountain.
- 3:10-3:25 **E.7 Transportation** *P. McGale*
Mr. Phil McGale, Coordinator of Transportation will provide the Board with an update on the LRSD Transportation Department.

Action Items

F. Action Items

- 3:25-3:30 **F.1 Communications Plan** *Chair*
Original Motion is 17-156
Trustee Yagos moved that the Board of Trustees direct Superintendent Seguin to create a Communication Plan and bring this plan back to the September 18, 2018 Board Meeting for approval.

Recommendation:

Due to the unexpected absence of the Communications Coordinator that the Board of Trustees direct Superintendent Seguin to explore other options for the creation of a Communications Plan.

Moved by: _____

3:30-3:40 **F.3 Naming of Schools**

J. Perry

As per Administrative Procedure 530, *Naming of Schools*, if the Division proposes a change to the name of an existing school, a motion to accept the new name “in principle” shall be followed by local advertisements for a period of not less than one-month.

Recommendation:

That the Board of Trustees approve the new name for the Napi Friendship Centre Outreach School “in principle”.

Moved by: _____

Transitions

3:40 – 3:55 **G. Career Services Intro**

D. Roberts

An introduction to the Career Services Team, the schools each team member serves, services provided, and priorities for the year.

Key Messages

3:55-4:15 **G. Three Key Messages From Today's Meeting**

- 1)
- 2)
- 3)

Adjournment

4:15 **H. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hour