



2018 – 2019 School Year

Board Meeting

Trustees:
Brad Toone
Clara Yagos
Greg Long
Jim Burdett
John McKee
Lacey Poytress
Lori Hodges

Date: Wednesday, November 14, 2018

Time: 12:30 pm

Venue: LRSD No. 68 Central Office – GR Davis Administration Building, Board Room
410-20th Street, Fort Macleod, AB

Call to Order

12:30 pm	A.	Call to Order	<i>Chair</i>
12:31-12:32 (attached)	A.1	Acknowledgement of Land	<i>G. Long</i>

In-Camera

12:32-1:00	B.	In-Camera	<i>Chair</i>
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Recommendation:

That the Board of Trustees go in-camera at _____ hours.

Recommendation:

That the Board of Trustees revert the meeting back to the regular board meeting at _____ hours.

Consent Agenda

1:00-1:30	C.	Consent Agenda	<i>Chair</i>
	C.1	Approval of Minutes (Enclosure C.1, C.1A, C.1B) If there are no errors or omissions in the minutes of the October 2, 2018 Special Board Meeting, the October 10, 2018 Regular Board Meeting and the October 24, 2018 Special Board Meeting of the Livingstone Range School Division No. 68, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	C.2	Business Arising from the Minutes	
	C.3	Chair Report	(Enclosure C.3)
	C.4	Superintendent Report	(Enclosure C.4)
	C.5	Trustee Clara Yagos Monthly Report	(Enclosure C.5)
	C.6	Trustee Greg Long Monthly Report	(Enclosure C.6)
	C.7	Trustee Jim Burdett Monthly Report	(Enclosure C.7)
	C.8	Trustee John McKee Monthly Report	(Enclosure C.8)
	C.9	Trustee Lori Hodges Monthly Report	(Enclosure C.9)

Mission Statement *To develop critical thinkers and lifelong learners who become contributing citizens. This will be accomplished through consistent delivery of high quality programming and teaching that is responsive to diverse student needs and interests in an inclusive environment.*

C.10 Deputy Superintendent Monthly Report	(Enclosure C.10)
C.11 Associate Superintendent - Business Services Report	(Enclosure C.11)
C.12 Alberta Southwest Bulletin	(Enclosure C.12)
C.13 Schools Cannot Do it Alone	(Enclosure C.13)

Emergent Changes to the Agenda

1:30-1:32 **D. Emergent Changes to the Agenda** *Chair*

Recommendation:

That the November 14, 2018 Regular Board Meeting Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Declaration of Conflict of Interest

1:32-1:33 **E. Declaration of Conflict of Interest** *Chair*

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the November 14, 2018 Board Meeting and if so should declare them.

Declared: _____

Moved by: _____

Discussion/Information Items

F. Discussion Items

1:33-1:45 **F.1 Christmas Concerts** *Chair*
(handout)

The Board will review the school schedules for Christmas Concerts and make assignments for Trustee representation.

1:45-1:50 **F.2 Terms of Reference for Board Committees (Policy 9)** *Submitted by: C. Yagos*
(attached)

Each committee should review the Terms of Reference for accuracy and relevance

1:50-2:00 **F.3 Policy Updates** *Submitted by: C. Yagos*
(attached)

The following policies were updated by the Policy Committee and require Board approval:

Policy 1 - wording update.

Policy 5 - change wording on #2.

Policy 9 - add "*including the Board Chair*", Page 7, -iii)

Policy 11 - Page 1, #4. Evaluation: change to "*within a four year term*".

Policy 13 - page 6 (appendix) update timelines for evaluation.

Policy 17 - Page 2, #7, wording changes

Policy 21 - changes as per Alberta Education requirements (June, 2018)

2:00-2:05 **F.4 Work List** *Submitted by: L. Hodges*
(attached)

Original Motion 17-180 carried at the June 19, 2018 Regular Board meeting, *Trustee Hodges moved that the Board of Trustees approve the Annual Work List for the 2018-2019 school year, approved an attached worklist from 2017-2018.*

Board Policy 3, Role of the Board states the Board of Trustees approve annually the "Board of Trustees Annual Work List," outlining the timeframe for various actions. Trustees will review and update the work list as required.

Action Items

G. Action Items

2:05-2:10
(attached)

G.1 Policy 10

Submitted by: C. Yagos

Trustee Yagos will discuss with the Board of Trustees, the addition of The Livingstone Ski Academy Society to Policy 10, Board Representatives.

Recommendation:

That the Board of Trustees add The Livingstone Ski Academy Society to Policy 10, Board Representatives.

Moved by: _____

2:10-2:15

G.2 Student Retention Ad/Hoc Committee

Chair

Chair Toone will discuss the creation of an Ad/Hoc committee to engage community conversations around student engagement and retention.

Recommendation:

That the Board of Trustees create an Ad/Hoc committee to engage in community conversations around student engagement and retention.

Moved by: _____

2:15-2:25
(attached)

G.3 Communications Plan

D. Seguin

Darryl Seguin will provide the Board with a DRAFT communications plan for 2018-19.

Recommendation:

That the Board of Trustees approve the 2018-19 communications plan as presented (or amended).

Moved By: _____

2:25-2:30

G.4 TEBA

Chair

The Teacher Employer Bargaining Association has called a meeting for Dec. 11. Trustee Long will attend as the Board's TEBA representative. In addition, one other trustee has been invited to attend.

Recommendation:

That the Board of Trustees approve Trustee Yagos to attend the TEBA session in December.

Moved by: _____

2:30-2:40
(attached)

G.5 Regional Council of Student Leaders

Submitted by: L Hodges

Trustee Hodges will present to the Board of Trustees on the Regional Council of Student Leaders.

Recommendation:

That the Board of Trustees change policy # _____ as presented.

Moved by: _____

2:40-2:50 **G.6 Committee Structures Pertaining to Quorum** Submitted by: J. Burdett

Trustee Jim Burdett will discuss with the Board of Trustee Quorum under Robert's Rules of Order.

Recommendation:

That the Board of Trustees consider that if committee structures, of committees of 3 and the Board Chair, are keeping with the rules of Quorum under Robert's Rules of Order.

Moved by: _____

2:50-3:10 **G.7 Board Approval for Trustee Service on Outside Boards & Committees** Submitted by: J. Burdett

Trustee Burdett will discuss with the Board of Trustees, board approval before seeking positions, outside committees or Boards related to education.

Recommendation:

That Trustees of Livingstone Range School Division seek the approval of the Board before seeking positions on any outside committees or Boards related to education. ie (Zone appointments and or ASBA appointments)

Moved by: _____

3:10-3:20 **G.8 Advanced notice of Outside Committees and/or Boards Positions** Submitted by: J. Burdett

Trustee Burdett will discuss with the Board of Trustees, that all Positions on outside committees and or Boards be presented to the board members in advance with enough time so that Trustees may consider them and seek board approval if they want to pursue such positions.

Recommendation:

That Trustees of Livingstone Range School division be notified as soon as possible as to upcoming outside positions on boards and committees, either at a board meeting or by email so that they may seek the approval of the board to seek to these positions. ie(what positions will be available at the Zone level or at ASBA)

Moved by: _____

Transitions

3:20 – 3:55 **H. Accountability Pillar** D. Roberts

Danny Roberts, Director of Learning will provide the Board with the annual Accountability Pillar update.

3:55–4:15 **H.1 Student Wellness**

K. Massie

Kendra Massie, Clinical Team Leader will provide the Board with an update as to the Mental Health/Counselling efforts taking place in LRSD for students.

Key Messages

4:15-4:30 **I. Three Key Messages From Today's Meeting**
1)
2)
3)

Adjournment

4:30 **J. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hour