



2017 – 2018 School Year

Board Meeting Agenda

Date: Tuesday, May 22, 2018

Time: 9:30 am

Venue: LRSD No. 68 Central Office Boardroom
5202 - 5th Street East, Claresholm, AB

Trustees:
Jim Burdett
Lori Hodges
Greg Long
John McKee
Lacey Poytress
Brad Toone
Clara Yagos

Call to Order

9:30 am **A. Call to Order** Chair

Emergent Changes to the Agenda

9:30- 9:32 **B. Emergent Changes to the Agenda** Chair

Recommendation:

That the May 22, 2018 Regular Board Meeting Agenda be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Declaration of Conflict of Interest

9:32- 9:33 **C. Declaration of Conflict of Interest** Chair

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the May 22, 2018 Board Meeting and if so should declare them.

Declared: _____

Adoption of Minutes

9:33- 9:35 **D. Adoption of Minutes** Chair
(Attach)

Recommendation:

That the minutes from the April 17, 2018 Regular Board Meeting of Livingstone Range School Division No. 68 be approved by the Board of Trustees (as presented or amended).

Moved by: _____

Action Items

E. Action Items

9:35- 9:45 **E.1 ASCA Support for Trustees** L. Hodges

At the recent Alberta School Councils Association discussion took place on the role of a trustee.

Recommendation:

That the Board of Trustees submit a letter to the Alberta School Councils' Association highlighting their disappointment for the lack of support of trustees and their role as discussed at their recent general meeting.

Moved by: _____

9:45- 9:55 **E.2 Communications** B. Toone

As part of the Board Self-Evaluation, the Board of Trustees has expressed a desire to communicate more effectively with stakeholders.

Recommendations:

1) That the Board of Trustees direct Superintendent Seguin to create a Communication Plan and bring this plan back to the September 18, 2018 Board Meeting for approval.

Moved by: _____

2) That the Board of Trustees approve of sending a letter from the Board to staff and stakeholders at the end of the school year and beginning of the next school year.

Moved by: _____

9:55-10:05 **E.3 Board Consent Agenda** B. Toone

To become more effective and efficient with Board Meetings, a shift to utilizing a Consent Agenda will be discussed.

Recommendation:

That the Board of Trustees approve of creating a new Consent Agenda for the Board of Trustees and direct the policy committee to update Policy 8 - Board Operations accordingly.

Moved by: _____

10:05-10:15 **E.4 Board Meetings and Committee of the Whole Meeting Dates** B. Toone

With the upcoming Division Office move and sharing of space with the Town of Fort Macleod, it is important to be proactive and schedule meeting dates well in advance.

Recommendation:

That the Board of Trustees approve of directing Superintendent Seguin to bring forward a proposal for meeting dates for the 2018-2019 Board Meetings and 2018-2019 Meeting of the Whole Meetings to the June Board Meeting.

Moved by: _____

10:15-10:25 **E.5 Breakfast – Coffee with the Board** *B. Toone*

Opportunities for the Board of Trustees to interact with staff and visit schools in the division will be enhanced through regularly scheduled visits and tours of Board facilities.

Recommendation:

That the Board of Trustees approve of scheduling school tours for the purpose of meeting with the school administration and direct Superintendent Seguin to contact administration to prepare a one page description highlighting the school and programs available.

Moved by: _____

10:25-11:25 **E.6 2018-2019 Budget** *J. Perry*

The 2018-2019 School Year Budget is to be approved by the Board of Trustees and submitted to Alberta Education by May 31, 2018. Mr. Jeff Perry, Associate Superintendent of Business Services will review the proposed budget for the boards' approval.

Recommendation:

That the 2018-2019 Budget for the Livingstone Range School Division No. 68 be approved by the Board of Trustees for submission to Alberta Education.

Moved by: _____

11:25-11:35 **E.7 ASBA Membership** *J. Burdett*

After attending the Zone 6 meeting and having a budget discussion it became apparent that the situation that ASBA finds themselves is a direct result of its membership and past Spring General Meeting decisions. ASBA will be asking for a 7% increase which is less than half of what is needed to balance their budget. The amount that would balance the budget is 14.7%. If we are truly members of ASBA it is incumbent on us as members to support this organization.

Recommendation:

That the Board of Trustees propose an amendment to raise the budget increase to 14.6% at the ASBA Spring General Meeting.

Moved by: _____

Discussion Items

F. Discussion Items

11:35-11:50 **F.1 Monthly Financial Statement** *J. Perry*
(Attach)

Attached with the agenda is a copy of the Monthly Financial Update for the period ended April 30, 2018. This represents the completion of approximately 80% of the 2017-2018 school year and 67% of the fiscal year.

11:50-12:00 **F.2 Superintendent Evaluation & Board Self-Evaluation** *B. Toone*

A discussion will take place to determine the dates of the fall Superintendent Evaluation and Board Self-Evaluation.

12:00-12:45 Lunch

Presentation

G. Presentation

12:45-13:15 F.1 Innovation in LRSD C. Kuzyk

Chad Kuzyk, Director – Learning & Innovation will speak on Innovation in Livingstone Range School Division which includes Dual Credit / Film Festival, ETAC Technology Pilots and the Virtual School.

Reports

13:15-13:45 H. Reports

H.1 Central Office Senior Management Reports

- a) Acting Superintendent Report
- b) Associate Superintendent - Administrative, Programs & Services
- c) Associate Superintendent - Business Services

H.2 Chair's Report

- a) Correspondence Received
- b) Correspondence Sent
- c) Events Attended

H.3 Community Updates & Celebrations (Trustees' Reports)

H.4 Professional Learning Sharing

H.5 Committee Reports

- 1) Awards Committee
- 2) Professional Learning Committee
- 3) Policy Review Committee
- 4) ATA Executive and LRSD Liaison Committee
- 5) ASBA Zone 6 Representation
- 6) Alberta SouthWest Regional Alliance
- 7) Wisdom & Guidance Council
- 8) Regional School Council
- 9) Regional Council of Student Leaders
- 10) Trustee Remuneration Committee
- 11) Pincher Creek Police Advisory Committee
- 12) Livingstone Ski Academy Society
- 13) ASBA Rural Caucus

H.6 Upcoming Dates

H.7 Next Month Work List Items Review

H.8 Review of Substantive Motions

<https://tinyurl.com/ybo3l8am>

H.9 Three Key Messages from Today's Meeting

- 1)
- 2)
- 3)

In-Camera

- 13:45 I. **In-Camera**
- I.1 **Labour**

Adjournment

J. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ at _____ hour