

## Livingstone Range School Division #68 Minutes of the Board of Trustees

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The Organizational Meeting of Livingstone Range School Division No. 68 was held on Tuesday, October 24, 2017 commencing at 0930 hours at the Administrative Office, Claresholm, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Jim Burdett, Lori Hodges, Greg Long, John McKee, Lacey Poytress, Brad Toone and Clara Yagos.

Darryl Seguin, Acting Superintendent  
Jeff Perry, Associate Superintendent - Business Services  
Ken Sampson, Associate Superintendent - Administration, Programs & Services  
Olwyn Buckland, Executive Assistant

**A. Call to Order**

Jeff Perry, Associate Superintendent - Business Services called the meeting to order at 0935 hours.

**B. Oath of Office**

Associate Superintendent Perry called upon each Trustee to take the Oath of Office and complete the Disclosure of Information, per School Act 81(1).

**C. Additions to the Agenda**

17-033

Trustee Hodges moved that the October 24, 2017 Board Organizational Agenda be approved by the Board of Trustees as presented.

**Carried**

**D. Acting Superintendent Comments**

Acting Superintendent Seguin addressed the Board of Trustees, welcoming them and congratulating them on winning the election in their ward, noting there was an election for the first time in a very long time in each ward. Mr. Seguin noted the trustees will be embarking on important work and making decisions that will impact the whole school division, impacting student learning and the well-being of all students. Mr. Seguin stated he was looking forward to working with everyone and sees a great opportunity for trustees with past experience to provide mentorship to the newly elected trustees.

**E. Appointment of Ballot Counters**

17-034

Trustee Yagos moved that the Board of Trustees appoint Ken Sampson and Zyna Taylor as Ballot Counters.

**Carried**

**F. Election of Officers**

After all nominations were accepted, each nominee was asked to provide brief remarks.

**F.1 Election of Chair**

Associate Superintendent Jeff Perry called three times for interested Trustees to put forward their name for the position of Chair. Call 1, Trustees Burdett and Toone put forth their names for the position of Chair. Call 2, Clara Yagos put her name forth; Call 3, no names were put forward.

**17-035** Trustee Poytress moved that the Board of Trustees cease nominations for position of Chair.

***Carried***

Ballot counters distributed and counted ballots. A tie was recorded between Trustee Toone and Trustee Yagos. As a tie-breaker a name was drawn and Trustee Toone was chosen as Chair and took over the meeting as chairperson.

## **F.2 Election of Vice-Chair**

Chair Toone call three times for interested Trustees to put their name forward for the position of Vice-Chair. Call 1, Trustees Hodges, Long and Yagos put their names forward. Call 2, no names were put forward; Call 3, no names were put forward.

**17-036** Trustee Poytress moved that the Board of Trustees cease nominations.

***Carried***

Ballot counters distributed and counted ballots. Trustee Hodges was elected as Vice-Chair.

## **G. Appointment of Standing Committees & Board Representatives**

Time was taken to discuss possible other Committee Board Representation.

**17-037** Trustee Yagos moved that the Regional Council of Student Leaders add a Vice-Facilitator to the membership.

***Carried***

**17-038** Trustee Yagos moved that the Board of Trustees reinstate one Trustee to represent the Pincher Creek Police Advisory Committee.

***Carried***

**17-039** Trustee McKee moved that the LRSD Wisdom and Guidance Council change their membership to two representatives.

***Carried***

**17-040** Trustee Hodges moved that the Board of Trustees form a Trustee Remuneration Committee as a Standing Committee of the Board.

***Proposed***  
**17-041**

Trustee Burdett moved to amend the motion to include the Trustee Remuneration Committee consists of three members.

***Carried***

***Amended***  
**17-040**

Trustee Hodges moved that the Board of Trustees form a Trustee Remuneration Committee consisting of three members as a Standing Committee of the Board.

***Carried***

**17-042** Trustee Toone moved that the Board of Trustees support the ASBA Rural Caucus.

***Carried***

**17-043** Trustee Yagos moved to have a representative attend the Livingstone Ski Academy Society Meetings.

***Carried***

## **G.1 Appointment of Standing Committees**

All Trustees are appointed to the following five committees:

**Superintendent Evaluation Committee**  
**Board Self Evaluation Committee**  
**Audit Committee**  
**Planning Committee**  
**First Nation Metis, Inuit & LRSD Liaison Committee**

All Trustees reviewed their intentions to sit on committees.

### **Regional School Council**

- 17-044** Trustee Yagos moved that the Board of Trustees approve of Trustee Hodges assuming the role of Chairperson, and Trustee Poytress assuming the role of Vice-Chairperson of Regional School Council.
- Carried***

### **Regional Council of Student Leaders**

- 17-045** Trustee Hodges moved that the Board of Trustees approve of Trustee Hodges assuming the role of primary facilitator, and Trustee Long as Vice-Facilitator of the Regional Council of Student Leaders.
- Carried***

### **Labour Relations Committee**

- 17-046** Trustee Poytress moved that the Board of Trustees appoint Trustees Yagos, Long and Burdett as members of the Labour Relations Committee.
- Carried***

Trustees Long and Yagos put their names forward as representative of the Board should the Province request one to be part of Provincial Negotiations. A vote took place and Trustee Long was appointed the representative of the Board.

- 17-047** Trustee Burdett moved that the Board of Trustees appoint Trustee Long as the representative of the Board should the Province request one to be part of Provincial Negotiations.
- Carried***

### **Appeals Committee**

- 17-048** Trustee Hodges moved that the Board of Trustees appoint Trustees Burdett, Poytress and Yagos as members of the Appeals Committee.
- Carried***

### **Discipline Committee**

- 17-049** Trustee Hodges moved that the Board of Trustees appoint Trustees Burdett, Long and Poytress to the Discipline Committee.
- Carried***

### **Awards & Recognition Committee**

- 17-050** Trustee McKee moved that the Board of Trustees appoint Trustees Poytress and Hodges as members of the Awards Committee.
- Carried***

17-051

**Professional Learning Committee**

Trustee Yagos moved that the Board of Trustees appoint Trustees Hodges and Poytress as members of the Professional Development Committee.

***Carried***

**Policy Review Committee**

17-052

Trustee Poytress moved that the Board of Trustees appoint Trustees Burdett, Yagos and McKee to the Policy Review Committee.

***Carried***

**ATA Executive / LRSD Liaison Committee**

Trustees Long, Yagos, Poytress and Toone put their names forward for the position of members for the ATA Executive / LRSD Liaison Committee.

Chair Toone turned the Chair to Mr. Perry. A vote took place and Trustees Long and Toone were appointed as members.

17-053

Trustee Burdett moved that the Board of Trustees appoint Trustees Long and Toone as members of the ATA Executive / LRSD Trustee Liaison Committee.

***Carried***

The chair was turned back to Chair Toone.

**G.2 Appointment of Other Representation**

**ASBA Zone 6 Representative**

17-054

Trustee Yagos moved that the Board of Trustees appoint Trustee Burdett as the ASBA Zone 6 Representative and Trustee Poytress as the alternate.

***Carried***

**Alberta Southwest Regional Alliance**

Trustee Toone turned the chair over to Mr. Perry.

Trustees Yagos and Toone put their names forward as representative of the Alberta Southwest Regional Alliance. A vote took place and Trustee Yagos was appointed as the representative.

17-055

Trustee Burdett moved that the Board of Trustees appoint Trustee Yagos as representative of the Alberta Southwest Regional Alliance and Trustee Toone as the alternate.

***Carried***

The chair was turned back to Chair Toone.

A break was held at 1110 hours. Chair Toone left the meeting and joined a portion of the meeting by phone.

Trustee Hodges, Vice-Chair took over as chairperson. The meeting was called back to order at 1130 hours.

### **LRSD Wisdom & Guidance Council**

Trustees Burdett, McKee and Poytress put their names forward as representatives of the LRSD Wisdom & Guidance Council. A vote took place and Trustees McKee and Poytress were appointed as representatives.

- 17-056** Trustee Yagos moved that the Board of Trustees appoint Trustees McKee and Poytress as representatives of the LRSD Wisdom & Guidance Council. ***Carried***

### **Additional Committees, Committee Board Representatives**

#### **Standing Committee**

#### **Trustee Remuneration Committee**

- 17-057** Trustee Poytress moved that Trustees Burdett, Hodges and Toone be appointed as members of the Trustee Remuneration Committee. ***Carried***

#### **Board Representatives**

#### **Pincher Creek Police Advisory Committee**

- 17-058** Trustee Burdett moved that Trustee Yagos be appointed as representative of the Pincher Creek Police Advisory Committee. ***Carried***

#### **Livingstone Ski Academy Society**

- 17-059** Trustee Poytress moved that Trustee Yagos be appointed as the representative of the Livingstone Ski Academy Society. ***Carried***

#### **ASBA Rural Caucus**

- 17-060** Trustee Yagos moved that the Board Chair be appointed to sit on the ASBA Rural Caucus. ***Carried***

### **H. Board Meeting Dates**

#### **H.1 Regular Board Meetings**

The proposed Regular Board meeting dates are as follows commencing at 9:30 am:

Tuesday, November 14, 2017  
Tuesday, November 28, 2017 (Budget Approval)  
Tuesday, December 19, 2017  
Tuesday, January 16, 2018  
Tuesday, February 27, 2018  
Tuesday, March 20, 2018  
Tuesday, April 17, 2018  
Tuesday, May 22, 2018  
Tuesday, June 19, 2018  
Tuesday, September 18, 2018 (Regular & Organization)

- 17-061** Trustee Yagos moved that the Board of Trustees approve the Board Meeting Dates as presented. ***Carried***

## H.2 Committees of the Whole Meetings

**17-062** Trustee Yagos moved that Senior Management bring dates to the November 14, 2017 Board Meeting, commencing in December, 2017 for Committee of the Whole and Committee Meetings.

**Carried**

## J. Destruction of Ballots

**17-063** Trustee Poytress moved that the Board of Trustees approve the ballots be destroyed.

**Carried**

A lunch break was held at 1206 hours and the meeting was called back to order at 1234 hours.

## I. Trustee Remuneration

Jeff Perry, Associate Superintendent of Business Services spoke on how Trustee Remuneration was collected and shared current rates and other related information, including structure and current tax implications based on annual honorarium, benefits, mileage rates, board professional development allocation and other expense rates. Further discussion on the newly formed Trustee Remuneration Committee took place.

Vice-Chair Hodges turned the chair over to Mr. Perry so she could partake in discussion.

**17-064** Trustee Poytress moved that the Trustee Remuneration Committee look at ways for Trustees to be recognized for work completed outside of remunerated meetings.

**Proposed  
17-065**

Trustee Burdett amended the motion to include restructure, limiting the changes to current remuneration.

Trustee Burdett rescinded this motion.

**Original  
17-064**

Trustee Poytress moved that the Trustee Remuneration Committee look at ways for Trustees to be recognized for work completed outside of remunerated meetings.

**Carried**

**17-066** Trustee Yagos moved that the Board of Trustees stay with the current structure and current rates until the Trustee Remuneration Committee brings forth a recommendation.

**Carried**

The chair was passed back to Vice-Chair Hodges.

## K. Adjournment

**17-067** Trustee Burdett moved that the Board of Trustees vote in favour of adjourning the meeting at 1312 hours.

**Carried**

**Chairman**

**Secretary-Treasure**