

Livingstone Range School Division #68

Acting Superintendent Report

2017-2018 School Year



Darryl Seguin
For the Month of: February, 2018

Highlights

Functions & Meetings

- Ward Review phone call with ASBA
- Attended funeral service for LRSD student
- Ongoing Administrator Evaluation meetings
- CASSIX meeting
- Admin. Council meeting
- Inter-department meeting
- Regional School Council meeting
- Committee of the Whole
- Administrative Procedure Review meeting
- Canyon School Assembly 1Book4Schools reading
- Visit Gr. 6 classroom at Canyon with Trustee Poytress to discuss roles of Board and Superintendent. This is tied into their curriculum studies around government.
- New Employment Standards webinar
- Attendance at JT Foster Staff meeting
- Education Services Agreement meeting with Kainai Board of Education
- Teacher Convention-Lethbridge
- Sr. Team school visits (CAN, MHHS)
- IFNE or Innovation in First Nations Education grant. LRSD submitted an application focused on Early Learning and exploring Student Centered Supports.
- Alberta Research Network (ARN) grant available. LRSD submitted an application focused on increasing the confidence of students in jr. high mathematics classrooms.
- Vacation days



Key Areas for Next Month

- Town of Fort Macleod Administrative monthly meeting—re: Shared Admin. Building at G.R. Davis
- Interdepartmental meetings (facilities, tech, transportation-main topics of discussion)
- Leader2Leader Steering Committee to plan Administrator professional development for the remainder of the year focusing on effective collaborative structures
- Conversation with Franklin Covey about potential south zone partnership for leadership conference centered on transitioning to post-secondary
- Rural Education Symposium attendance
- CCHS and Liv Staff meeting attendance
- Provincial 2A Basketball Opening Ceremonies
- Potential meetings with Town of Claresholm and MD of Willow Creek



Livingstone Range School Division #68

Business Services Report

2017-2018 School Year



Jeff Perry, Associate Superintendent of Business Services

Board Meeting: February 27, 2018

Highlights

- ❖ Capital Planning and Facilities
 - GRD Administration Building
 - Committee Meeting
 - Site Meeting
 - See update on website
 - Capital Planning Workshop
 - Update on changes to Capital Programs (Education vs. Infrastructure)
 - IMR Reporting to Alberta Education
 - Fort Macleod Historical Association – Crossroads Outreach
 - Land Titles

- ❖ Town of Pincher Creek Day Care
 - Lease for land
 - Operations of future day care

- ❖ Other Meetings:
 - School Budget Meetings – ISS, CCHS
 - Webinars
 - New Employment Standards Regulations for School Boards
 - Board Planning Meeting
 - Discussion on process for non-school buildings
 - Finance Department Survey Meeting
 - Senior Administration Leadership Team Meetings
 - February Admin Council Meeting
 - Quarterly Report Requirements
 - Inter Departmental Meeting
 - Transportation
 - Weather and Incidents
 - Personnel Meetings with Finance/Payroll/Transportation/Maintenance

Key Areas for Next Month

- ❖ 2018-2019 Budget Announcement
- ❖ Health and Safety Meeting
- ❖ 2A Provincial Basketball – WCCHS March 15-17, 2018 – Guest Speaker – Dave Adams past Principal

Livingstone Range School Division #63
Deputy Superintendent Report
2017-2018 School Year



Ken Sampson

For the Month of: February, 2018

Highlights

- ❖ Meetings
 - Family School Liaison Counsellor team Meeting - continuing to connect with our Community Partners
 - Jan. 25th Town of Pincher Creek Daycare Meeting. Communicated to the Town that we would support a partnership, but would not be responsible for managing the Daycare operation.
 - Jan. 29th-31st Education Career Fairs at Universities of Alberta and Calgary. We met a good number of prospective teachers.
 - Feb. 1st Bow River RCSD Executive Meeting; Int'l Education student meeting
 - Feb. 6th Admin Council Meeting
 - Feb. 12th FNMI ESA Partnership meeting with KBE and neighboring jurisdictions
 - Feb. 16th Learning Support Divisional Team Meeting (Early Learning & Behaviour Support)

- ❖ Professional Development
 - Attendance at Keynote Presentations at SWATCA Teachers' Convention
 - Karl Subban (former Principal speaking about teamwork and leadership- Thursday)
 - Julie & Lowell Taylor (Amazing Race Canada participants from Lethbridge speaking to positivity as it relates to living with a disability - Friday)
 - Feb. 13th Teacher-to-Teacher Mentorship Program meeting (Part 2 of 2 in providing 7-Habits training for new teachers)

- ❖ Other
 - School visits for review of Education and Continuous Improvement Plans - (JT Foster, AB Daley, Stavely, Granum, Canyon, Matthew Halton, Isabelle Sellon and our Colonies).
 - Feb. 8th-9th Accompanied Colombian students to Toronto

Key Areas for Next Month

- ❖ Leader-to-Leader Steering Committee meeting
- ❖ Identify the staffing needs for the remainder of the year, as well as for the identified needs for 2018-19 in each school
- ❖ Edwin Parr Nomination Process to identify LRSD's Nominee
- ❖ Admin Council (Livingstone School hosting)
- ❖ International Homestay Coordinators meeting
- ❖ International Education - review of the applicants to date
- ❖ Ongoing Teacher Evaluations throughout the Division
- ❖ Complex Case Review Meeting with independent consultant
- ❖ March 21-23, 2018 CASS / Alberta Education Annual Learning Conference