

# Trustee Monthly Report



School Year  
2015-2016

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Trustee - Brad Toone  
2016

Date: For the Month of May,

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## Events & Activities Attended

May 10<sup>th</sup>, 2016 – Monthly Meeting  
May 10<sup>th</sup>, 2016 – Policy Meeting  
May 13<sup>th</sup>, 2016 – CCHS Grad  
May 16<sup>th</sup>, 2016 – Granum School Council  
May 17<sup>th</sup>, 2016 – Regional Student Leadership – Fort Macleod  
May 19<sup>th</sup>, 2016 – West Meadow Council  
May 29<sup>th</sup>, 2016 – WCCHS Council  
May 31<sup>st</sup>, 2016 – Planning Meeting

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## Celebrations

Attending graduation celebrations

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## My Professional Learning

Attending SGM

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## My Committee Report(s)

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## Upcoming Events & Activities

ASBA – SGM – Conference – Red Deer June 5-7<sup>th</sup>, 2016  
Board Meeting – June 14<sup>th</sup>, 2016  
Graduation - JT Foster – June 24<sup>th</sup>, 2016  
Graduation – Willow Creek – June 25<sup>th</sup>, 2016

# Trustee Monthly Report



School Year  
2015-2016

Trustee  
Clara Yagos  
2016

Date: For the Month of  
May 11, 2016 to June 08,

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## Events & Activities Attended

May 11, 2016 - Zone 6 meeting and Edwin Parr Banquet, Taber  
May 13, 2016 - Crowsnest Consolidated School Graduation  
May 18, 2016 - Livingstone School Council Meeting  
May 20, 2016 - ATA & CUPE Pre-Negotiation meeting, Fort Macleod  
May 26, 2016 - CUPE Pre-Negotiation meeting  
May 26, 2016 - Horace Allen School Council Meeting  
May 28, 2016 - Matthew Halton Graduation  
May 30, 2016 - Isabelle Sellon Council Meeting  
May 31, 2016 - LRSD Planning Meeting, Claresholm  
June 01, 2016 - Alberta South West AGM, Nanton  
June 05 to 07, 2016 - ASBA Spring General Meeting, Red Deer  
June 08, 2016 - Crowsnest Consolidated High School Council meeting  
June 08, 2016 - Livingstone School Awards Night

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## Celebrations

*Isabelle Sellon School* - hosting Chinese Exchange students; excellent response to parent survey (Our School Parent Survey)  
*Horace Allen School* - "Buddy Benches" have been installed in the playground & being used by students. The staff have set up a "Literacy Committee" to develop benchmarks.  
*Livingstone School* - the Playground Committee has been able to raise enough money to purchase & install a new playground - to be set up in the fall.

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## My Professional Learning

Excellent sessions for P.L. at the ASBA Spring General Meeting. Attended "FMNI Task Force: Collaboration Success Story and what's next" with Brian Callaghan and "Improving Student Mental Health in Schools" with Dr. David Swann

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## My Committee Report(s)

See attached

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## Upcoming Events & Activities

Caver June 14 - LRSD Regular Meeting, Budget Meeting and Organizational Meeting & Lloyd Awards.  
June 22 - Spring Band Concert for ISS & CCHS  
June 28 - ISS Final Assembly  
HAS Final Assembly

# Trustee Monthly Report



School Year  
2015-2016

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Trustee John McKee

Date: For the Month of May

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## Events & Activities Attended

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May 5<sup>th</sup>, 2016 – J T Foster School council - Nanton  
May 10<sup>th</sup>, 2016 – Monthly Meeting  
May 11th, 2016 – Stavely School Council – Stavely  
May 17<sup>th</sup>, 2016 – Regional Student Leadership – Fort Macleod  
May 25th, 2016 – A B Daley School – Nanton  
May 31<sup>st</sup>, 2016 – Planning Meeting

## Celebrations

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Attending graduation celebrations  
Attending FNMI calibrations @ Matthew-Halton HS Pincher Creek

## My Professional Learning

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Attending SGM to discuss Budget, bylaws, motions, and emergent items

## My Committee Report(s)

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No meetings held

## Upcoming Events & Activities

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ASBA – SGM – Conference – Red Deer June 5-7<sup>th</sup>, 2016  
Stavely School Council – Golf Course @ Tue June 7th, 2016  
JT Foster School Council – Golf Course @ Wed June 8<sup>th</sup>, 2016  
Matthew-Halton High School – Pincher Creek @ 5:30 PM FNMI Celebrations June 9th, 2016  
Monthly Meeting – June 14<sup>th</sup>, 2016  
Graduation - JT Foster – June 24<sup>th</sup>, 2016  
Graduation – Willow Creek – June 25<sup>th</sup>, 2016



# Trustee Monthly Report

Name of Trustee: Kristy Stevens      Board Meeting Date: June 14, 2016

## *Events & Activities Attended*

May 6<sup>th</sup> – Livingstone School Graduation  
May 10<sup>th</sup> – LRSD Board of Trustees Meeting  
May 13<sup>th</sup> – CCHS Graduation  
May 17<sup>th</sup> – LRSD Regional Council of Student Leaders Meeting  
May 26<sup>th</sup> – HAS School Council Meeting  
May 30<sup>th</sup> – ISS School Council Meeting  
May 31<sup>st</sup> – LRSD Board Planning Meeting

## *Celebrations*

- Denim Dinner & Dance Fundraiser for Livingstone School playground  
Livingstone School Drama Club Plays
- The Internet is a Distrac...Oh Look, A Kitten!
  - Action News, Now With 10% More Action!

## *My Professional Learning*

## *My Committee Reports*

## *Upcoming Events / Activities*

June 5-7 – Spring AGM in Red Deer  
June 8 – Livingstone School Awards Night  
June 14 – LRSD Board Meeting  
June 28 – ISS Awards Day & Assembly  
June 28 – HAS Assembly



# Trustee Monthly Report

**Name of Trustee:** Martha Ratcliffe

**Board Meeting Date:** June 14, 2016

## *Events & Activities Attended*

- Edwin Parr celebrations in Taber
- Took part in Board of Director's meeting in Edmonton
- Grad ceremonies at CCHS in Crowsnest Pass
- Regional student council – otherwise known as Regional Council of Student Leaders
- MHHS grad (cap and gown) in Pincher Creek
- Planning meeting, central office
- Alberta SW AGM in Nanton
- Red Deer for ASBA SGM

## *Celebrations*

- All our grad ceremonies – the most recent one being the cap and gown at Matthew Halton in Pincher Creek. Great celebrations!
- Listening to the planning for next year by the Regional Council of Student Leaders!
- \$1400.00 towards Fort McMurray relief raised by organizers from FPW and the community of Fort Macleod

## *My Professional Learning*

- I attended sessions at the SGM on the reworking of the Municipal Government Act
- Also sessions on goals, mission statements

## *My Committee Reports*

- Policy committee reports, the results of which will be discussed at the board meeting and organizational meeting

## *Upcoming Events / Activities*

- Lloyd Cavers scholarship nominees
- FPW will be holding its graduation ceremonies on June 28<sup>th</sup>
- June Zone executive meeting
- Woo Hoo! Summer is just around the corner! Which means Fort Macleod should be able to move into the modernized schools in time for the new school year.

# Trustee Monthly Report



School Year  
2015-2016

Trustee Shannon Scherger  
June

Date: For the Month of May

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## Events & Activities Attended

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May 9<sup>th</sup> Regional Council of Student Leaders Agenda Planning Meeting  
May 10<sup>th</sup> Monthly Board Meeting  
May 10<sup>th</sup> 2016 Art Gala Selection Meeting  
May 10<sup>th</sup> Matthew Halton School Council Meeting  
May 11<sup>th</sup> Zone 6 General Meeting & Edwin Parr Celebration  
May 16<sup>th</sup> Canyon School kick off of one book one school  
May 17<sup>th</sup> Regional Council of Student Leaders Meeting  
May 18<sup>th</sup> Police Advisory Committee Meeting  
May 19<sup>th</sup> MHHS Experiential Learning Week Celebration  
May 20<sup>th</sup> Negotiations committee meeting  
June 5<sup>th</sup>-7<sup>th</sup> ASBA SGM Red Deer  
June 8<sup>th</sup> Zone 6 Executive Meeting (VC)  
June 9<sup>th</sup> MHHS FNMI Celebration of Learning  
June 14<sup>th</sup> Board Meeting

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## Celebrations

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I would just like to take this opportunity to thank all our LRSD staff who keep our students safe; who continually engage families and community in student learning; and who above all ensure that our schools are a dynamic learning environment. THANK YOU!

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## My Professional Learning

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Committees 101!

Here is some light reading on Committees to enlighten us prior to our organizational meeting:

*Typically committees don't work well for many of the same reasons boards don't function effectively: the lack of long-term agendas, reliance on poor or incomplete information, and the failure to distinguish between board level and operational issues. Therefore committees can benefit from many of the same approaches that make board meetings more effective: an overview by the committee chair at the beginning of each meeting, a strategic focus for discussions, prioritized agendas, annual calendar of committee meetings and major decisions, consent agendas, and evaluation of committee meetings.*

**Elements of committee effectiveness:**

***Written Committee Description***

*The description should summarize the purpose of the committee, its composition and selection procedure, and the specific duties of the committee.*

***An effective committee chair***

*In seeking an effective chair, we're looking for two things: content knowledge and experience relevant to the work of the committee as well as proven leadership and people skills that will be essential if the committee is to work effectively. You want a good leader of people and process, someone who feels confident in guiding committee members to accomplish the task in a timely manner. The role of committee chair requires extra work, time for communication with staff, a willingness to resolve conflicts among members, and a*

*commitment to keep the board chair informed at all times*

**Members thoughtfully appointed**

*Members should be recruited with the following question in mind: What tasks are the committee responsible for and who among our members possess the skills and experience needed to complete those tasks? ...every effort should be made to match the needs and requirements of the committee and the skills, knowledge and interests of prospective committee members.*

**Accountability to the board**

*This begins with the written committee function that describes what the board expects from the committee. There should also be an effort to link the committee description with relevant strategic plan language.*

**Additional Practices to Enhance Committee Effectiveness**

**Evaluating Committee Meetings**

*At the end of each committee meeting, the chair can ask for written or oral comments about the session.*

**Annual Committee Calendar of Major Decisions And Meetings**

*An annual committee calendar of major decisions and meetings is suggested. The committee calendar should also be tied into the overall annual board calendar so that efforts are unified and coordinated for maximum impact. Scheduling regular meetings of the committee in advance will also help busy people plan far enough in advance to assure good attendance.*

To view the entire document check out...

<http://www.ala.org/yalsa/sites/ala.org.yalsa/files/content/aboutyalsa/yalsahandbook/effectivecommittees.pdf>

**My Committee Report(s)**

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Professional Learning

- Governance Workshop Facilitated by ASBA and Board Self Evaluation and CEO Evaluation August 24 and 25, 2016
- September 14<sup>th</sup> Parliamentary Procedures Zone 6 Governance Excellence Workshop – Holy Spirit Board Office Lethbridge

Regional Council of Student Leaders – Final meeting of 2015/2016 was a great success. Please refer to the google classroom for highlights and supporting documents.

- The first meeting of 2016/2017 will take place on October 4<sup>th</sup> 2016
- The following requests were made by the student advisors
  - Reference letters for students that have
    - Enriched the Regional Council of Student Leaders forum for student input and voice
    - Utilized local and divisional student voice in making educational decisions
    - Fostered understanding of leadership in a democratic context. (building leadership capacity with students)
    - Actively shared ideas and learned from others
  - Professional development for student council members and advisors with topics including basic parliamentary procedures and student leadership training

**Upcoming Events & Activities**

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June 21<sup>st</sup> Aboriginal Days  
June 21<sup>st</sup> MHHS Awards Ceremony  
June 22<sup>nd</sup> Canyon Field Trip to Heritage Acers  
June 28<sup>th</sup> FP Walsh Cap and Gown  
June 28<sup>th</sup> Canyon Assembly & Grad 6 Clap out  
July 15<sup>th</sup> MGA Public Discussion Session  
August 24<sup>th</sup> & 25<sup>th</sup> Board Self Evaluation, Superintendent Evaluation & Board Governance Workshop  
September 14<sup>th</sup> Parliamentary Procedures Zone 6 Governance Excellence Workshop  
September 21<sup>st</sup> Police Advisory Committee Meeting  
October 4<sup>th</sup> Regional Council of Student Leaders 1<sup>st</sup> meeting of 2016/2017 term  
October 17<sup>th</sup> Regional School Council Meeting

# Trustee Monthly Report



**School Year**  
**2015-2016**

**Trustee**  
Lori Hodges

**Date: For the Month of May**

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## **Events & Activities Attended**

May 10 Board meeting  
May 10 awards meeting  
May 11-zone 6 meeting  
May 11 Edwinn parr gala  
May 24-Awards meeting  
May 31-Planning meeting

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## **Celebrations**

FP Walshe Rugby Boys and girls both won bronze with the boys taking the banner from provincials

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## **My Professional Learning**

ASEPB/AB Health-Comprehensive School Health: Creating a Culture of Wellness  
PASSI Presentation  
ASBA Budget

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## **My Committee Report(s)**

Awards: we met to pick our candidate's for Enmax, Livingstone Bursary and Lloyd Cavers-excited to find out who the overall winner is. We also meet to organize and set out the work of the committee.

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## **Upcoming Events & Activities**

June 5 to 7 ASBA spring General meeting  
Zone 6 Executive meeting  
June 14 Board meeting  
June 14 Lloyd Cavers  
June 28 FP Walshe Cap and Gown



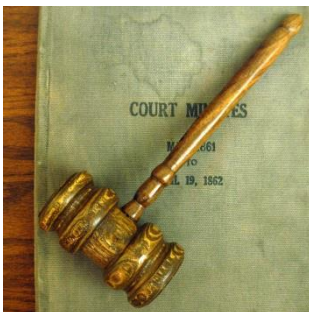
# Zone 6 Governance Excellence Workshop

Wednesday September 14th, 2016

## Parliamentary Procedures - The Key to Effective Governance

Sharpen your Team's Parliamentary Procedure Skills -Unleash your Board's Full Potential

Join Kevin Feehan and fellow Zone 6 Trustees in a full day workshop customized to reinforce principles of parliamentary procedure. The goal for the day is to improve our parliamentary understanding and skills leading to more effective governance at local Board tables, Zone 6 meetings and ASBA Spring and Fall General Meeting.



**Facilitator:** Kevin Feehan – <http://www.dentons.com/en/kevin-feehan>

Kevin's areas of practice include personal injury and [commercial litigation](#), administrative, constitutional, municipal, medical and education law.

Kevin has appeared in all levels of court in Alberta, the Federal Court of Canada and Supreme Court of Canada. He is a member of the Law Societies of Alberta and the Northwest Territories, Edmonton Bar Association, Canadian Bar Association in its Education Law, Constitutional Law and General Litigation Subsections. Kevin is the Law Society and CBA Legislative Review Committee Chair, a mentor in both the CBA and Law Society Mentor Programs, and lecturer at numerous Legal Education Society of Alberta and Alberta Civil Trial Lawyers Association programs. He is the author of over 150 legal publications. He is an instructor at the University of Alberta Law School in Constitutional Litigation and a board member of the University's Centre for Constitutional Studies.

**Date:** Wednesday September 14th, 2016

**Location:** Holy Spirit School Division 620 12b St N, Lethbridge, AB

**Time:** 10:15am - 2:45pm

**Intended Audience:** Trustees, Superintendents, Associate Superintendents & Directors

**Cost:** \$40 (lunch is included)

**RSVP:** [pam.boyson@westwind.ab.ca](mailto:pam.boyson@westwind.ab.ca) by Monday September 5th, 2016

