PowerTeacher Pro How To Copy Assignments from Past Year

Step 1: In PowerTeacher Pro, click on "A+ Grading" in left-hand margin



Step 2: Click the "cog" icon in the top right-hand corner to show drop-down menu and click "Copy Assignments"

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P	PowerSchool	► P2(1-4) Social Studies 30-1 - St	😌 Creater 🕢 主 Michele Hachilten
fter Chees	Assignments		Stor Fler
A* oreding	No assignments currently exist for this class and set	ected reporting term.	
students			Copy Assignments
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Reports			
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Step 3: Select the Term & Class from last year that you want to copy. Select the Term & Class from this year that you want to copy to. *Make sure you choose the correct year and semester: FROM first, TO second.

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D	PowerSchool	► P2(1-4) Social Studies 30-1 - S1	8	Michelle MacMillan					
Class.	Copy Assignments			\$					
Class	\$1 has not started.			Î					
A+ Grading	From								
<u>)</u> Students	Term	Semester 1 (16-17)							
ul Progress	Class	P2(1-4) Social Studies 30-1 S1							
Reports	То								
Settings	Term	Semester 1 (17-18)							
	Classes*	Select Classes							
Apps	1 Class: P2(1-4) Social Studies 30-1								
	Copy Options								
	Due Dates	Relational Proportional Due Dates Relative to Selected Term							
	Choose the Assignments		C	- Copy Assignments					
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Step 4: Scroll to the bottom of the page to choose any or all of the assignments you wish to copy. After you have highlighted your desired assignments, click the "Copy Assignments" button in the lower right-hand corner.

D	PowerSchool P2(1-4) Social Studies 30-1 - 51 Create ?						
Class	Copy	/ Assignn	nents			\$	
A+	\checkmark	CATEGORY	ASSIGNMENTS	DUE DATE	•	SCORE TYPE	
Grading	\checkmark	Rela	1.Perspective Essay Related Issue #3	1/12/2017		Percent pts: 100x 2	
<u>M</u> tudents		Rela	2.Perspective Essay Related Issue #3_1	1/12/2017		Percent pts: 100x 2	
all	\checkmark	Rela	3.Perspective Essay Related Issue #3_2	1/12/2017		Percent pts: 100x 2	
rogress	\checkmark	Rela	4.UNIT EXAM Related Issue #2	12/21/2016		Percent pts: 100x 6.5	
	\checkmark	Rela	5.Propaganda Wars Project	12/12/2016		Percent pts: 100x 2	
,A	\checkmark	Rela	6.Position Paper Related Issue #2	11/24/2016		Percent pts: 100x 3	
ettings	\checkmark	Rela	7.Classical vs. Modern Liberalism (satirical brain)	11/21/2016		Percent pts: 100	
	\checkmark	Rela	8.EXAM - Economics Chapters 3,4, & 6	11/14/2016		Percent pts: 100x 4.5	
Apps	\checkmark	Rela	9.Analyzing Impacts of Classical Liberalism	10/14/2016		Percent pts: 100x 2	
	\checkmark	Issu	10.UNIT EXAM Related Issue #1	10/10/2016		Percent pts: 100x 5.2	
	\checkmark	Issu	11.Perspective Essay Assignment I R.I. #1	10/2/2016		Percent pts: 100x 2	
	\checkmark	Issu	12.Ideological Position Paper	9/14/2016		Percent pts: 100x 1.5	
	Legen	d Required Field					

Step 5: Return to your current year classes (A+ Grading) and choose "Assignment List" to verify that your assignments copied properly. *Make sure that you are looking at THIS year's classes!

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			▼ P2(1-4) Social Studies 30-1 - S1					+ Create	0 I	Michelle MacMillan	
Class Assignments		▶ <u>S1 (2017-2018)</u>	▶ <u>\$1 (2017-2018)</u>						🕸 S1 🗸		
		Classes Groups Settings									
A*	CATEGORY ASSIGNMENTS		P1(3-4) M1(1-2) Eng LA 8	17-18			SCORED	DUE DATE	SCORE TYPE	EDIT	
Grading	Rela	1.Perspective Essay Related Issue #3					0 / 17	1/12/2018	Percent pts: 100x 2	/	
<u>\$</u>	Rela	2.Perspective Essay Related Issue #3_1	P2(1-4) Social Studies 30-1	S1		1	0 / 17	1/12/2018	Percent pts: 100x 2	/	
	Rela	3.Perspective Essay Related Issue #3_2	SHF(1-2) Flex Block Master	17-18			0 / 17	1/12/2018	Percent pts: 100x 2		
Progress	Rela	4.UNIT EXAM Related Issue #2	H4(1-4) Social Studies 20-1	S1		11	0 / 17	12/22/2017	Percent pts: 100x 6.5	/	
Þ	Rela	5.Propaganda Wars Project	H5(1-4) Social Studies 10-1	\$1		-	0 / 17	12/13/2017	Percent pts: 100x 2		
Reports	Rela	6.Position Paper Related Issue #2				_	0 / 17	11/25/2017	Percent pts: 100x 3	/	
Settings	Rela	7.Classical vs. Modern Liberalism (satirical bra	ain)				0 / 17	11/22/2017	Percent pts: 100		
	Rela	8.EXAM - Economics Chapters 3,4, & 6					0 / 17	11/16/2017	Percent pts: 100x 4.5	/	
Apps	Rela	9.Analyzing Impacts of Classical Liberalism					0 / 17	10/16/2017	Percent pts: 100x 2		
	Issu	10.UNIT EXAM Related Issue #1					0 / 17	10/12/2017	Percent pts: 100x 5.2	/	
	Issu	11.Perspective Essay Assignment I R.I. #1					0 / 17	10/5/2017	Percent pts: 100x 2		
	Issu	12.Ideological Position Paper					0 / 17	9/17/2017	Percent pts: 100x 1.5	/	
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Step 6: BEFORE entering any marks in your new assignments, make sure to edit them by changing the parameters from last year.

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D	PowerSchool	► P2(1-4) S	ocial Studies 30-1 - 51	Create ? A Michelle MacMillan
Class	Return To Scoresheet Reta Ideological Position Paper	Assignment Students Standards	Publish	\$
	S1 has not started.	Classes 1 Class: P2(1-4) Social Studies 30-1	Select Classes	
	Assignment: Ideological Position Paper	Assignment Name*	Ideological Position Paper	Edit Assignment Show More
c@2	Score Type: Percent	Category *	Related Issues #1&4	Due: 9/17/2017
Students	STUDENTS (17) (9/17/2017)	Score Type	Percent	
	1. Atwood, Darian 2. Brobbel, Nyomi 3. Cook, Cassidy	Score Remove Weight	Points* 100	
Progress	4. Craig, Benjamin	_	X Weight* 1.5	
-	5. Davis, Gavin 6. Foote, Sarah		Total Value* 150	
Ľ.	7. Healy, Tristein	Count in Final Grade		
	8. Hedley, Danielle 9. Medema, Marissa	Due Date*	Sunday 9/17/2017	
*	10. Mengulio, Eula	Description		
Settings	11. Nathe, Cassidy 12. Oosterwijk, Jake	B I U A - M - Size -		
Apps	13. Paguio, Josei 14. Runions, Rebecca 15. Stockton, Janelle 16. Wolf, Alyguai 17. Young Pine, Selena	Delete	Characters /with LT181 > 0/4000 Duplicate Save Save and Close	
				Save Scores
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I.e. Last year's gradebook setup looked like this: WHEREAS...

This year's setup should look like this: *You may also want to MODIFY the DUE DATES!!!!

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Class	Return To Scoresheet Retail Ideological Position Paper	Assignment Students	Standards	Publish							\$
A+	S1 has not started.	Classes 1 Class: P2(1-4) Social Studies	: 30-1		Select Classes						
Grading	Assignment: Ideological Position Paper	Assignment Name*		Ideolo	gical Position Paper						ow More
	Score Type: Percent	Category *			Related Issues #1&4	✓	Due: 9/17/2017				
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