



Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on March 11, 2020 commencing at 1300 hours at the LRSD No.68 Central Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustees Lori Hodges, Jim Burdett, Lacey Poytress, Brad Toone, John McKee, Clara Yagos and Greg Long

Darryl Seguin, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Chad Kuzyk, Associate Superintendent, Curriculum & Innovation
Nikki Lytwyn, Executive Assistant

Frank McTighe, Fort Macleod Gazette entered meeting at 1300 hours
Savi Houldin, ATA President entered meeting at 1300 hours

A. Chair called meeting to order at 1311 hours

A.1 Acknowledgement of Land

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the January 8, 2020 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2019-20

B.4 Chair Report

B.5 Associate Superintendent, Business Services Report

B.6 Associate Superintendent, Curriculum & Innovation Report

B.7 Associate Superintendent, Learning Services Report

B.8 Committee Reports

19-128 Trustee Long moved that the March 11, 2020 Consent Agenda be approved by the Board of Trustees as presented

Carried

C. Emergent Changes to the Agenda

Chair

19-129 Trustee Yagos moved that the March 11, 2020 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

Item Addition: Item E9 – International Travel – B. Toone

Item Tabled: Item E2 - 2020-2021 Instructional Funding Allocation Formula – given the recommendation for stakeholder involvement item to be tabled until the April 8, 2020 Board Meeting - J. Perry

D. Declaration of Conflict of Interest

Chair

19-130 Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the March 11, 2020 Board Meeting and if so should declare them.

None Declared

E. Action Items

E.1 Ten Year Facility Plan / Three Year Capital Plan

Alberta Education's deadline for submission of the Ten-Year Facilities Plan and the Three-Year Capital Plan is April 1, 2020. Enclosed with the agenda was a copy of the updated proposed plan. Associate Superintendent, Business Services Jeff Perry discussed the proposed recommendation.

19-131 Trustee Burdett moved that the Board of Trustees approve the updated Livingstone Range School Division Ten Year Facilities Plan and Three Year Capital Plan and that they be submitted to Alberta Education by April 1, 2020.

Carried

**EMERGENT
TABLED
ITEM**

E.2 2020-2021 Instructional Funding Allocation Formula

E.3 Stakeholder Engagement Process

In response to the February 10, 2020 board motion # 19-120, Superintendent Darryl Seguin presented the Stakeholder Engagement Process for the Board of Trustees approval. Visit our website lrzd.ca for the survey and more information.

19-132 Trustee Yagos moved that the Board of Trustees approve the Stakeholder Engagement Process as presented.

Carried

E.4 Vision, Mission, Core Values

Chair Hodges presented the proposed Vision Statement, Mission Statement and Core Values for the Livingstone Range School Division for the Board of Trustees Approval.

19-133 Trustee Burdett moved that the Board of Trustees approve the Livingstone Range School Division Vision Statement, Mission Statement and Core Values as presented.

Carried

E.5 Acknowledgement of Land and People Video

Trustee Poytress discussed the production of an Acknowledgement of Land and People video to be used to demonstrate LRSD's commitment to the spirit of reconciliation. To be respectful and to retain its significance, the video will be played at formal LRSD gatherings involving members of the community. The Acknowledgement of Land and People is not intended to be used repetitively or at every school function.

19-134 Trustee McKee moved that the Board of Trustees approve the production of an Acknowledgement of Land and People video, using students if possible and Administration bring it to the Board for approval before being distributed.

Carried

E.6 "O Canada"

Trustee Toone discussed the playing of "O Canada" before our public Board meetings. Many individuals have sacrificed so much for our Country; we can honour them by taking the time to begin our public meetings with "O Canada".

19-135 Trustee Toone moved that the Board of Trustees begin all regular monthly public Board meetings with “O Canada”.

E.7 Locally Developed Course Renewals

Approval from the Board is required for the Superintendent’s office to move ahead with renewal of the use of expiring or acquired locally developed courses. Associate Superintendent, Curriculum and Innovation Chad Kuzyk reviewed this information with the Board of Trustees.

19-136 Trustee Poytress moved that the Board of Trustees confirm for Alberta Education, for the 2019-2020 and the 2020-2021 school years, that its delegation of authority to the Superintendent under Board Policy 12 and Section 52 of the Education Act applies to the approval of Locally Developed Courses submitted to Alberta Education.

Carried

E.8 Professional Learning

Time was provided for any trustee to discuss/report or seek approval of the Board for professional learning events.

19-137 Trustee Long moved that the Board of Trustees approve the following Trustees to attend the following Professional Development:
1. Trustee(s): Long, Poytress and McKee PD session: March 26 – FNMI Youth Summit
2. Trustee(s): Yagos PD session: Alberta School Councils (ASCA) April 4,-6

Carried

Emergent Item Added

E.9 International Travel

Due to COVID 19 health concerns the board discussed International Travel.

19-138 Trustee Toone *moved* that the Board of Trustees cancel all international travel for the 2019-2020 school year due to the COVID 19 health concerns.

Carried

F. Discussion/Information Items

F.1 Superintendent Report

Superintendent Darryl Seguin reviewed his monthly report. Mr. Seguin gave further information regarding the Admin Procedures Working Committee, Monthly Admin Council Meeting, Leadership Changes, Provincial Budget Meetings and the Naloxone Webinar.

F.2 Regional Council of Student Leaders

As part of our committee report, we would like to gather celebrations and achievements of what is happening in our schools and share them out to trustees, teacher leads and central office. Trustee Long will request a Board meeting agenda item for the RSLC monthly event/celebrations report.

F.3 Edwin Parr Nomination

Superintendent Darryl Seguin provided the Board with information regarding the Livingstone Range School Divisions 2019-2020 Edwin Parr nominee Mitchell Durham, a first year teacher at F.P. Walshe School in Fort Macleod. This nomination is

sponsored by the Alberta School Boards Association and is limited to eligible first year teachers.

F.4 2020-2021 Projected Enrolment Numbers

Associate Superintendent, Business Services Jeff Perry reviewed the projected enrolment numbers, the process for gathering the projections and any relevant trends for the 2020-2021 School Year.

F.5 Fiscal Monitoring Report

Enclosed with the agenda was a copy of the monthly financial update for the period ending January 31, 2020. This represents the completion of approximately 50% of the school year and 41.6% of the fiscal year. Associate Superintendent, Business Services Jeff Perry reviewed this document with the Board and responded to any questions the Board had.

F.6 AB Education New Funding Framework / Budget Impact on LRSD

Mr. Jeff Perry, Associate Superintended Business Services presented the [Spring 2020 Budget Impact Statement](#) to the Board of Trustees. While LRSD will actually receive an increase of \$374,500 for the 2020-2021 school year, the Division was required to use \$900,000 from its reserves to balance the 2019-2020 budget. Bridge transition funding of \$2.2 million means that by 2023-2024 LRSD will need to cut \$2.2 million from our operating budget.

A health break was held from 1434 hours until 1445 hours.

Jeff Perry, Associate Superintendent, Business Services exited meeting at 1435 hours.

Sandra Lamouche, FNMI Success Coordinator entered meeting at 1420 hours.

Chair called meeting back to order at 1445 hours.

- G. Presentations** - Please visit our website under the Board of Trustees tab to view the March 11, 2020 Board Meeting [video recordings](#) for the full presentations.

G. 1 First Nations, Metis and Inuit & Innovation in First Nations Education

FNMI Success Coordinator Sandra Lamouche provided the Board with an update of the work being accomplished throughout the division.

Rob Charchun and John Taylor, Off Campus Coordinators entered meeting at 1515 hours.

Sandra Lamouche, FNMI Success Coordinator exited meeting at 1520 hours

G.2 Off Campus/RAP/Green Certificate/Work Experience

John Taylor, Off Campus Coordinator, West and Rob Charchun, Off Campus Coordinator, North presented to the Board of Trustees an update of Off Campus Programs, Green Certificate Programs, RAP Apprenticeship Programs and Work Experience Programs available throughout the division.

Richard Feller, Associate Superintendent, Learning Services exited meeting at 1558 hours.

Rob Charchun and John Taylor, Off Campus Coordinators exited meeting at 1617 hours.

H. Key Messages from Today's Meeting

- 1) Stakeholder Engagement
- 2) Budget Summary
- 3) Presentations

4) International Travel Cancellation

I. In-Camera

19-139 Trustee Poytress moved that the Board of Trustees go in-camera at 1620 hours.

Carried

19-140 Trustee Burdett moved that the Board of Trustees revert the meeting back to the regular board meeting at 1648 hours.

Carried

J. Adjournment

19-141 That the Board of Trustees vote in favour of the meeting being adjourned at 1649 hrs.

Carried

Chairman

Secretary-Treasurer