

Livingstone Range School Division - Transportation Dept.
PO Box 1810
410 - 20 Street
Fort Macleod, AB T0L 0Z0
403-625-3356



Application for Employment School Bus Driver

To apply, please submit: ☐ COMPLETE APPLICATION FOR EMPLOYMENT
☐ DRIVER'S ABSTRACT - 5 YEARS

SECTION 1: PERSONAL INFORMATION

First Name: _____ Last Name: _____
Address 1: _____ Address 2: _____
City: _____ Province: _____ Postal Code: _____
Phone Number: () - E-mail Address: _____
Have you previously worked for LRSD? YES NO DOB: _____ SIN#: _____
If yes, in what position? _____ Are you legally entitled to work in Canada? YES NO

LANGUAGE	READ (✓)	WRITE (✓)	SPEAK (✓)	ADDITIONAL LANGUAGE(S)	READ (✓)	WRITE (✓)	SPEAK (✓)
ENGLISH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Driver's License No: _____ S Endorsement? YES NO
Current Class of License: _____
of Years Driving Experience: Class 5 Class 1 Class 2
Class 3 Class 4

Have you been involved in a vehicle accident within the last 5 years?
If yes, please describe: _____

SECTION 2: POSITION AND LOCATION

Please indicate below if you are applying for a scheduled route or to be a casual/substitute Bus Driver:

I am applying for a regular route
I am applying to be a casual/substitute Bus Driver

In what location are you applying to be a bus driver? Please indicate which area(s) you wish to work:

☐ Claresholm ☐ Crowsnest Pass ☐ Fort Macleod ☐ Granum ☐ Lundbreck
☐ Nanton ☐ Pincher Creek ☐ Stavelly

What day(s) are you available for duty? (Please ✓ all that apply)

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Weekends

SECTION 3: EMPLOYMENT HISTORY

Employer Name & Location:

Position Held & Duties: (please describe)

Dates of Employment:

Reason for leaving:

FROM: _____ TO: _____

Employer Name & Location:

Position Held & Duties: (please describe)

Dates of Employment:

Reason for leaving:

FROM: _____ TO: _____

Employer Name & Location:

Position Held & Duties: (please describe)

Dates of Employment:

Reason for leaving:

FROM: _____ TO: _____

SECTION 4: REFERENCES

REFERENCES Livingstone Range School Division requires the names of three individuals who are familiar with the quality of your work. This could include your current supervisor, former employers, supervisors or co-workers. **References may be contacted prior to interview.**

Name: Organization: Title: Phone # Permission to Contact YES NO	Name: Organization: Title: Phone # Permission to Contact YES NO	Name: Organization: Title: Phone # Permission to Contact YES NO
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SECTION 5: APPLICANT DECLARATION

1. I certify that all statements made in this Job Application are complete and accurate. I agree that any misrepresentation may be sufficient cause for withdrawal of any job offer, or immediate termination of employment without notice or pay in lieu thereof, if I have commenced employment.
2. I understand that Livingstone Range School Division has adopted a policy which requires all individuals offered employment with the Division to undergo a Criminal Record Check / Vulnerable Sector Search and Child Abuse Registry Check. Employment is conditional upon the results of these checks. (Disclosure of a criminal record may not necessarily preclude you from the position for which you may be considered.)

AGREED: ☐ (Please check)

X _____
Signature of Applicant

/ /
DATE (MM/DD/YEAR)

****Save the completed form to your computer and then email as an attachment to visserr@lrzd.ab.ca****

You can also print a copy of the blank form, fill it in and either scan and email a copy or drop it off at the reception desk at Livingstone Range School Division office in Fort Macleod.

NOTE:

- You are encouraged to attach a personal resume and cover letter giving any additional information that you deem relevant to this application.
- Receipt of completed application forms will not necessarily be acknowledged.
- Interviews will be arranged with selected candidates.