



2023–2024 School Year
Division Office, Fort Macleod

REGULAR BOARD MEETING

Date: September 25, 2023
am

Time: 9:00

Venue: Division Office, GR Davis Administration Building, Fort Macleod

Trustees: Lori Hodges, Lacey Poytress, Brad Toone, Greg Long, Clara Yagos and Carla Gimber

Senior Admin: Darryl Seguin, Richard Feller, Chad Kuzyk and Jeff Perry

Mission	Livingstone Range School Division inspires excellence through meaningful relationships, innovation, and collaboration.
Vision	Every student, every day.
Core Values	Student-Centered • Leadership • Integrity • Wellness • Place-Based

Call to Order

9:00-9:01	A.	Call to Order	<i>Chair</i>
9:01-9:03	A.1	Acknowledgement of Land	<i>C. Gimber</i>
9:03-9:05	A.2	O Canada	

Consent Agenda

9:05-9:10	B.	Consent Agenda	<i>Chair</i>
	B.1	Approval of Minutes	
		If there are no errors or omissions in the minutes of the June 26, 2023 Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2	Business Arising from the Minutes	
	B.3	Board Annual Work List 2023-24	
	B.4	Superintendent Monthly Report	
	B.5	Associate Superintendent Monthly Report	
	B.6	Committee Reports	
	B.7	Professional Learning	

Every student, every day.

Recommendation:

That the September 25, 2023 Consent Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Emergent Changes to the Agenda

9:10-9:12 C. Emergent Changes to the Agenda

Chair

Recommendation:

That the September 25, 2023 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Declaration of Conflict of Interest

9:12-9:15 D. Declaration of Conflict of Interest

Chair

Recommendation:

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the September 25, 2023 Board Meeting and if so should declare them.

Declared: _____

Presentation

E. Discussion/Information Items

9:15-9:30 E.1 Bullying in Schools

Mark Dyrholm

Mark Dyrholm requested to present as a delegation to the Board on the topic of Bullying in Schools.

9:30-9:45 Clarifying Questions for Delegation

Action Items

F. Action Items

9:45-9:50 F.1 Borrowing Resolution

(enclosure F.1)

J. Perry

Enclosed with the agenda is a copy of the proposed Borrowing Resolution for the 2023-2024 school year.

Recommendation:

That the Board of Trustees approve the Borrowing Resolution, which authorizes the Board to borrow such sums as the Board may deem necessary to meet current expenditures during the 2023-2024 school year.

Moved by: _____

9:50-10:50 **F.2 Board/CEO Evaluations** (enclosure F.2a, F.2b) *Chair*

The Board of Trustees received two reports from Cal Hauserman and David George (external facilitators) summarizing the Board/CEO Evaluations held in June.

Recommendation #1:

That the Board of Trustees approve the Board Self-Evaluation Report developed from the June 12, 2023, workshop and that the Board Chair be authorized to monitor the priorities, goals and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

Moved by: _____

Recommendation #2:

That the Board of Trustees approve the Superintendent Evaluation report as developed during the workshop of June 12, 2023, as an accurate accounting of the Superintendent's performance for the period of September 1, 2022, to June 12, 2023; and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

Moved by: _____

10:50-10:55 **F.3 Deputy Superintendent** *D. Seguin*

Superintendent Seguin will seek the Board of Trustees approval of appointing Associate Superintendent Richard Feller as Deputy Superintendent for the 2023-2024 school year.

Recommendation:

That the Board of Trustees approve the appointment of Associate Superintendent Richard Feller as Deputy Superintendent for the 2023-2024 school year.

Moved by: _____

10:55-11:00 **F.4 School Visit Schedule** (enclosure F.4) *D. Seguin*

Darryl Seguin, Superintendent will review the proposed school visit schedule to the Board of Trustees.

Recommendation:

That the Board of Trustees approve the proposed school visit schedule for the 2023-2024 school year as (presented or amended).

Moved by: _____

11:00-11:05 **F.5 Alberta School Board Association (ASBA) Positions**

L. Hodges

Trustee Lori Hodges will share with the board information around the position of ASBA Zone 6 Director, the time commitment, and why she would like to run.

Trustee Greg Long will share with the board information around the position of ASBA TEBA Representative, the time commitment, and why he would like to run.

Recommendation:

That the Board of Trustees support Trustee Hodges and Trustee Long in putting their name forward for ASBA Zone positions.

Moved by: _____

11:05-11:15 **F.6 PSBAA Membership**

L. Poytress

The Board of Trustees created an Ad-Hoc committee to explore the cost of PSBAA on May 29, 2023. The Board will discuss the postponed motion # 22-034 "That the Board of Trustees approve PSBAA Professional Learning opportunities be included in the expected Professional Learning and receive remuneration."

Recommendation:

That the Board of Trustees approve PSBAA Professional Learning opportunities be included in the expected Professional Learning and receive remuneration.

Moved by: _____

11:15-11:30 **F.7 Policy Updates**

C. Yagos

Trustee Yagos, Policy Committee Chair, will update the Board of Trustees on proposed policy updates.

Recommendation:

That the Board of Trustees approve the proposed policy updates as (presented or amended)

Moved by: _____

11:30-11:40 **F.8 Trustee Pay Period Adjustment**

L. Poytress

The Trustee Timesheet Committee would like the board to consider adjusting the Trustees monthly pay period from the current calendar month to start the day after our monthly board meeting and end on the day of our board meeting. This will allow the Trustee Timesheet Committee the time to meet, assess, make any recommended changes to the timesheets, and get them into Payroll by month's end.

Recommendation:

That the board of trustees adjust the monthly pay period to run from the day after a monthly board meeting and ending on the day of the monthly board meeting.

Moved by: _____

11:40-11:50 **F.9 Method of Accountability Ad Hoc Committee**

B. Toone

In response to the June 26, 2023 postponed motion #22-220 "That the Board of Trustees moved to postpone the question until the Board is able to revisit the current Grande Prairie method of accountability." The original question "That the Board of Trustees adapt the current Grande Prairie method of accountability to measure current board effectiveness and move forward with it as an additional measure with results to be reported yearly at a public board meeting." will be discussed.

Recommendation:

That the Board of Trustees adapt the current Grande Prairie method of accountability to measure current board effectiveness and move forward with it as an additional measure with results to be reported yearly at a public board meeting.

Moved by: _____

11:50-11:55 **F.10 Rural Caucus**

B. Toone

Trustee Toone has served as Rural Caucus Vice Chair for the past two years. As the current chair has completed the maximum term, Trustee Toone is seeking approval for Board support to run for the chair position.

Recommendation:

That the Board of Trustees support Trustee Toone in letting his name stand for rural caucus chair at the upcoming AGM.

Moved by: _____

Discussion/Information Items

G. Discussion/Information Items

- 11:55-12:10 **G.1 Jordan's Principle Update** *R. Feller*
- Richard Feller, Associate Superintendent, HR & Learning Services will update the Board of Trustee on Jordan's Principle.
- 12:10-1:00 **Lunch**
- 1:00-1:10 **G.2 PEAKS Collegiate Campus Update** *C. Kuzyk/J. Perry*
- Jeff Perry, Associate Superintendent, Business Services and Chad Kuzyk, Associate Superintendent, Curriculum and Innovation will update the Board of Trustee regarding the PEAKS Collegiate Campus.
- 1:10-1:15 **G.3 Minister's Youth Council** *Chair*
- The Minister's Youth Council (MYC) consists of 40 junior and senior high students from all regions of Alberta. Students on the council "provide the provincial government with a wide variety of viewpoints and opinions" to help them "understand how students feel about what is happening in the education system. Collectively, the council members will bring a diverse range of life experiences, knowledge, and skills from across the province."
- Students are members of the Minister's Youth Council for a 10-month term that aligns with the school year. During the school year, the council meets three times.
- The Board of Trustees is pleased to announce that Daniel Choi from F.P. Walshe School has been selected for this year's Minister's Youth Council.
- 1:15-1:25 **G.4 Nanton Schools Update** *J. Perry*
- Jeff Perry, Associate Superintendent, Business Services will provide information on the stage/progress of Design/meetings occurring/topics etc. for the Nanton Schools.
- 1:25-1:35 **G.5 Nanton School Advisory Committee Update** *B. Toone*
- Trustee Toone, Nanton Schools Advisory Committee Chair, will provide an update on the progress of the Nanton School Community Engagements.
- 1:35-1:45 **G.6 Granum School Advisory Committee Update** *C. Gimber*
- Trustee Gimber, Granum Schools Advisory Committee Chair, will provide an update on the progress of the Granum School Community Engagements.
- 1:45-2:00 **G.7 Summer School** *C. Kuzyk*

Chad Kuzyk, Associate Superintendent, Curriculum and Innovation will provide the Board with an update of the work accomplished through the summer of 2023.

Key Messages

- 2:00-2:03 H. Key Messages from Today's Meeting
- 1)
 - 2)
 - 3)

Potential Press Release Items

- 2:03-2:05 I. Press Release Items from Today's Meeting
- 1)
 - 2)
 - 3)

In-Camera

J. In- Camera

- 2:05-3:30 J.1 Legal *Chair*

That the Board of Trustees go in-camera at ___ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the regular board meeting at ___ hours.

Moved by: _____

Adjournment

- 3:30 K. Adjournment

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned at ___ hours.

Moved by: _____