

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on May 27, 2025 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustee(s) Lori Hodges, Lacey Poytress, Greg Long, Brad Toone, Clara Yagos, Carla Gimber and Kathy Charchun

Attendance: Darryl Seguin, Superintendent
Jeff Perry, Associate Superintendent, Business Services
Richard Feller, Deputy Superintendent, Human and Learning Services
Chad Kuzyk, Associate Superintendent, Program and Innovation

A. Chair called the meeting to order at 0913 hours.

A.1 Acknowledgement of Land

A.2 O Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the April 29, 2025 Regular Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2024-25

B.4 Chair Monthly Report

B.5 Superintendent Monthly Report

B.6 Associate Superintendent Monthly Report

B.7 Committee Efficiencies Report(s)

B.8 Professional Learning

B.9 Board Policies (19 & 22)

Chair asked to remove item B.8 Professional Learning from consent agenda and add as item F.6.

24-273 Trustee Yagos moved that the May 27, 2025 Consent Agenda be approved by the Board of Trustees as amended.

Carried

C. Emergent Changes to the Agenda

24-274 Trustee Long moved that the May 27, 2025 Regular Board Meeting Agenda be approved by the Board of Trustees as presented.

Carried

D. Declaration of Conflict of Interest

24-275 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the May 27, 2025 Board Meeting and if so should declare them.

None - Declared

E. Presentations

Leanne Feller, Early Learning/Inclusive Learning Coach, entered the meeting at 0910 hours.

E.1 Early Learning

The Learning Support Team provided the Board with an update of the work being accomplished throughout the division.

Leanne Feller, Early Learning/Inclusive Learning Coach, exited the meeting at 0946 hours.

Jeff perry, Associate Superintendent, Business Services exited meeting at 0933 hours and reentered at 0936 hours.

Sydney Tobler, W.A. Day School Council Chair and Nick Beer, W.A. Day Principal entered meeting at 0940 hours.

E.2 Delegation - W.A. Day Student Safety and Infrastructure Project

Sydney Tobler -- W.A. Day School Council Chair and Nick Beer W.A. Day Principal presented key information and a formal proposal regarding student safety and infrastructure concerns related to parent pick-up and bus drop-off at W.A. Day School for the Board's consideration.

Sydney Tobler, W.A. Day School Council Chair and Nick Beer, W.A. Day Principal exited meeting at 1004 hours.

F. Action Items

F.1 Education Plan

24-276 Trustee Poytress moved that the Board of Trustees approve the 2023-2026 (Year 3) Education Plan for the Livingstone Range School Division.

Carried

Chair called a 5 min health break at 1023 hours

Chair called the meeting back to order at 1030 hours.

F.2 Executive Governance Committee

24-277 Trustee Toone moved that the Executive Governance Committee will include as one of its responsibilities the representation of the Board in the hiring process for Deputy Superintendent.

Defeated

Trustee Gimber requested a recorded vote.
For: Toone, Gimber
Against: Yagos, Hodges, Poytress, Long, Charchun

24-278 Trustee Poytress moved that the Board of Trustees go in-camera at 1042 hours.

Carried

24-279 Trustee Poytress moved that the Board of Trustees revert the meeting back to the regular board meeting at 1045 hours.

Carried

24-280 Trustee Poytress moved to add a motion arising from in-camera session as item F.7 – That the Board elect Trustee(s) _____ to the Executive Governance Committee.

Carried

F.3 Livingstone School Solution Ad Hoc Committee

24-281 Trustee Long moved that the Board of Trustees create an ad hoc committee titled “Livingstone Solution” consisting of both Ward 2 trustees. This committee would continue to function until the Livingstone School Project is completed.

Amendment

24-281 Trustee Poytress moved to amend the motion and add after Ward 2 trustees “and the Board Chair”.

Defeated

Amendment

24-281 Trustee Toone moved to amend the motion and add “Bring Terms of Reference including added community members back to the board for approval”.

Carried

Amended

24-281 Trustee Long moved that the Board of Trustees create an ad hoc committee titled “Livingstone Solution” consisting of both Ward 2 trustees. This committee would continue to function until the Livingstone School Project is completed. Bring Terms of Reference including added community members back to the board for approval.

Carried

F.4 Advocacy Committee

24-282 Trustee Long moved that the board of trustees direct the Advocacy Committee to edit it’s terms of reference to read:
“The board’s monthly key messages will be posted on the LRSD Facebook site.”

Carried

F.5 School Transportation Amendment Regulation - Eligible Transportation Distance

- 24-283 Trustee Charchun moved that the Board of Trustees approve moving to the School Transportation Amended Regulation distances of 1.6 km for ECS - Grade 6 and 2 km for Grades 7-12 as of September 1st, 2025.
- Carried*

F.6 Item Added

- 24-284 Chair moved that the Board of Trustees approve Chair Hodges, Trustee Long, Trustee Gimber and Trustee Poytress to attend the Rural Caucus General Meeting on Sunday June1, 2025
- Carried*

F.7 Motion Arising –

- 24-285 Trustee Poytress moved that the Board elect Trustee(s) _____ to the Executive Governance Committee.

- 24-286 Trustee Poytress moved that the Board of Trustee assign Mr. Jeff Perry, Associate Superintendent and Mr. Richard Feller, Deputy Superintendent, as ballot counters.
- Carried*

Amendment

- 24-285 Trustee Toone moved to amend the motion and add elect two trustees and the Chair.
- Carried*

Amended

- 24-285 Trustee Poytress moved that the Board elect two trustees and the Chair to the Executive Governance Committee.

Nominee(s): Charchun, Toone, and Yagos
Elected: Yagos, Toone

- 24-285 Trustee Poytress moved that the Board elect Trustee Yagos, Trustee Toone and the Chair to the Executive Governance Committee.
- Carried*

- 24-287 Trustee Poytress moved that the Board of Trustees destroy the ballots.

Carried

H. Key Messages from Today's Meeting

- 1) Presentation – Early Learning
- 2) Livingstone Solution Ad Hoc committee
- 3) Transportation amendment regulation
- 4) Celebrate our results – amendments Education Fund

I. Press Release Items from Today's Meeting

- 1) Changes to Transportation – upcoming year
- 2) Livingstone Solutions Ad Hoc Committee
- 3)

J. In-Camera

J.1 In-Camera Items

24-288 Trustee Yagos moved that the Board of Trustees go in-camera at 1146 hours.

Carried

24-289 Trustee Yagos moved that the Board of Trustees revert the meeting back to the regular board meeting at 1633 hours.

Carried

Adjournment

5:00 **K. Adjournment**

Recommendation:

24-290 Trustee Yagos moved that the Board of Trustees vote in favour of the meeting being adjourned at 1633 hours.

Carried

Chairperson

Secretary-Treasurer