

BOARD MEETING

Date: September 22, 2025

Time: 9:00 am

Venue: GR Davis Administration Office - Central Office, Fort Macleod

Trustees: Lori Hodges, Brad Toone, Greg Long, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Sean Beaton, Richard Feller, Jeff Perry

Call to Order

9:00	A. Call to Order	<i>Chair</i>
9:02	A.1 Land Acknowledgement	<i>G. Long</i>
9:05	A.2 O Canada	

Consent Agenda

9:07	B. Consent Agenda	<i>Chair</i>
	B.1 Approval of Minutes	
	If there are no errors or omissions in the minutes of the June 24, 2025 Regular Board Meeting and the July 7, August 11 and September 8, 2025 Special Board Meetings of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.	
	B.2 Business Arising from the Minutes	
	B.3 Board Annual Work List 2025-26	
	B.4 Chair Monthly Report	
	B.5 Superintendent Monthly Report	
	B.6 Associate Superintendent Monthly Report	
	B.7 Committee Efficiencies Report(s)	
	B.8 Professional Learning	
	B.9 Board Policies	
	B.10 Advocacy	

Recommendation:

Every student, every day.

That the September 22, 2025 Consent Agenda be approved by the Board of Trustees as (presented or amended)

Moved by: _____

Emergent Changes to the Agenda

9:10 **C. Emergent Changes to the Agenda**

Chair

Recommendation:

That the September 22, 2025 Regular Board Meeting Agenda be approved by the Board of Trustees as (presented or amended).

Moved by: _____

Declaration of Conflict of Interest

9:12 **D. Declaration of Conflict of Interest**

Chair

That the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the September 22, 2025 Regular Board Meeting and if so should declare them.

Declared: _____

Action Items

E. Action Items

9:15 **E.1 Remuneration**

The Audit committee has met and after thorough discussion, the Audit committee recommends the proposed changes to remuneration. The Audit committee wishes to note its appreciation during this process to our public members.

1. Base honorarium(remuneration) - No change
2. Per Diem honorarium (remuneration)
 - a. Based on ASBA rates-no change
 - b. Introduction of an hourly rate(half the two hour rate) for the board chair and vice chair to claim for agenda planning and like meetings. (monthly remuneration does not adequately cover the time invested in prep for these meetings.Will also help

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- track meetings. Other Chair and Vice Chair responsibilities will still fall under base honorarium)
3. Travel time (remuneration) - No change
 4. Professional Development- annual increase to reflect inflation and rising costs (estimate of 2.5% rounded to the nearest hundred)
 - a. Year 1 of term-\$4000 (initial cost increase of 500)
 - b. Year 2 of term- \$4,100
 - c. Year 3 of term-\$4,200
 - d. Year 4 of term-\$4,300
 - e. Maximum carry over in any given year \$1000
 - f. Unused Trustee Professional Development funds will be held and distributed at the pleasure of the board
 5. Per KM reimbursement for travel - No change
 6. Meals reimbursement - changes to the following
 - a. Breakfast \$15, Lunch \$20, Supper \$ 30

Recommendation

That the board approves the changes as (presented or amended) and for the new board to have final approval in October 2025.

Moved by: _____

10:15 **E.2 Borrowing resolution**

(enclosure E.2)

J. Perry

Enclosed with the agenda is a copy of the proposed Borrowing Resolution for the 2025-2026 school year.

Recommendation:

That the Board of Trustees approve the Borrowing Resolution, which authorizes the Board to borrow such sums as the Board may deem necessary to meet current expenditures during the 2025-2026 school year.

Moved by: _____

10:30 **E.3 Making Committee of the Whole Meetings Public Rationale**

B. Toone

Governance Principles

Transparency and Accountability: Open meetings are fundamental to democratic governance, allowing stakeholders to observe decision making processes and hold elected officials accountable. Public access to meetings ensures that board members act in the community's best interest and that decisions are made openly rather than behind closed doors.

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- Inclusive Participation: Public meetings enable parents, staff, students, and community members to participate in system governance, offer input, and stay informed about policies, budgets, and educational priorities.

Public Interest

- Community Trust: Residents are more likely to support school initiatives, budgets, and policies when they understand and can see the board's full deliberations and rationale.
- Educational Stakeholders: Parents and teachers gain insight into decisions affecting curriculum, safety, and resources, empowering them to advocate effectively.

This solution has been recommended in past board evaluations. This motion aligns the Livingstone Range School Board with best practices in transparency and community engagement, strengthening governance and fostering public trust. Implementing it will ensure that all board meetings whether regular or committee of the whole are accessible and inclusive for all stakeholders.

Recommendation:

The Livingstone Range School Board recommends that all scheduled and future monthly regular board meetings and committee of the whole meetings shall be open to the public. Agendas will be posted, and access provided in person and/or virtually, and will be recorded.

Moved by: _____

11:15

E.4 International Travel Postponed Motion 24-261

Senior Admin

In response to the April 29, 2025 Board Motion 24-261 - *"Trustee Long moved to postpone the Board motion - That Board of Trustees restrict student travel for educational purposes within Canada until the June Board Meeting."* Senior Admin will provide information to the Board of Trustees regarding international student travel.

Recommendation:

That Board of Trustees restrict student travel for educational purposes within Canada for the 2025-2026 school year.

Moved by: _____

Discussion/Information Items

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F. Discussion/Information Items

12:00 **F.1 2025-2026 Preliminary Enrolment Numbers** *J. Perry*

Jeff Perry, Associate Superintendent, Business Services will review the preliminary September 2025 enrolment numbers.

12:15 **F.2 Capital Projects (Nanton & PEAKS)** *J. Perry*

Jeff Perry, Associate Superintendent, Business Services will update the Board of Trustees regarding the current Nanton and PEAKS capital projects.

Lunch

12:35 **Lunch**

In-Camera

G. In-Camera

1:00 **G.1 Labour and Land** *Chair*

Recommendation:

That the Board of Trustees go in-camera at _____ hours.

Moved by: _____

That the Board of Trustees revert the meeting back to the special board meeting at _____ hours.

Moved by: _____

Adjournment

2:00 **H. Adjournment**

Recommendation:

That the Board of Trustees vote in favour of the meeting being adjourned.

Moved by: _____ *at* _____ *hours.*

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