

Livingstone Range School Division Minutes of the Board of Trustees

The Regular Board Meeting of Livingstone Range School Division was held on June 24, 2025 commencing at 1230 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustee(s) Lori Hodges, Lacey Poytress, Greg Long, Brad Toone, Clara Yagos, Carla Gimber and Kathy Charchun

A. Chair called the meeting to order at 1234 hours.

A.1 Acknowledgement of Land

A.2 O Canada

B. Consent Agenda

B.1 Approval of Minutes

If there are no errors or omissions in the minutes of the May 27, 2025 Regular Board Meeting and June 5, 2025 Special Board Meeting of the Livingstone Range School Division, it is recommended that the minutes be approved by the Board and signed by the Chair.

B.2 Business Arising from the Minutes

B.3 Board Annual Work List 2024-25

B.4 Chair Monthly Report

B.5 Superintendent Monthly Report

B.6 Associate Superintendent Monthly Report

B.7 Committee Efficiencies Report(s)

B.8 Professional Learning

B.9 Board Policies

24-296 Trustee Long moved that the June 24, 2025 Consent Agenda be approved by the Board of Trustees as presented.

Carried

C. Emergent Changes to the Agenda

Add Item E.9 - Ratification Vote - Memorandum of Agreement - Willow Creek School Bus Drivers Association - Mr. Jeff Perry, Associate Superintendent, Business Services

24-297 Trustee Yagos moved that the June 24, 2025 Regular Board Meeting Agenda be approved by the Board of Trustees as amended.

Carried

D. Declaration of Conflict of Interest

- 24-298 The Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the June 24, 2025 Board Meeting and if so should declare them.
- None - Declared*

E. Action Items

E.1 Board Evaluations

- 24-299 Trustee Poytress moved that the Board of Trustees approves the Board's Evaluation Report, as developed in the facilitated workshop of June 11, 2025; AND FURTHER, that the Board Chair be authorized to monitor the goals and suggestions agreed to and bring items forward for Board consideration, as deemed appropriate.
- Carried*

E.2 Board Orientation

- 24-300 Trustee Hodges moved that the Board of Trustees approves finding a date in November 2025 and a facilitator for a Board Orientation session.
- 24-301 Trustee Poytress moved that the Board of Trustees postpone motion #24-300 until after the July 2025 Meeting of the Whole for more information.
- Carried*

E.3 Quarterly Financial Report

- 24-302 Trustee Hodges moved that the Audit Committee recommends that the Board of Trustees approve the Quarterly Financial Report as presented.
- Carried*

E.4 Audit Committee Recommendation - Auditor Selection

- 24-303 Trustee Hodges moved that the Board of Trustees approve the recommendation by the Audit Committee to enter into an agreement with Best Roest & Co LLP as auditor for the Division for a five year term.
- Carried*

E.5 Budget Report – Livingstone Range School Division

- 24-304 Trustee Poytress moved that the 2025-2026 Budget for the Livingstone Range School Division be approved by the Board of Trustees for submission to Alberta Education.
- Carried*

*Chair called health break at 1409 hours.
Chair called meeting back to order at 1417 hours.*

E. 6 Second Languages

- 24-305 Trustee Gimber moved that the Board of Trustees recommends introducing second language instruction for all students in grades 5 and 6 starting in the 2025/2026 school year.
- Amendment
24-305 Trustee Long moved to change the year from 2025/2026 to 2026/2027.
- Carried*
- 24-306 Trustee Poytress called the question on the amendment motion 24-305.
- Carried*
- Amended
24-305 Trustee Gimber moved that the Board of Trustees recommends introducing second language instruction for all students in grades 5 and 6 starting in the 2026/2027 school year.
- Defeated*
- 24-307 Trustee Gimber called the question on amended motion 24-305.
- Carried*
- Motion Arising
24-308 Trustee Poytress moved that the board of trustees request a presentation on the benefits and feasibility of introducing second language instruction for all students in grades 5 and 6 starting in the 2026/2027 school year.
- Amendment
20-308 Trustee Toone moved to strike out the word "benefits" change to "impact".
- Carried*
- Amended
24-308 Trustee Poytress moved that the board of trustees request a presentation on the impact and feasibility of introducing second language instruction for all students in grades 5 and 6 starting in the 2026/2027 school year.
- Amendment
24-308 Trustee Gimber moved to remove for "students in grades 5 and 6" and add "all elementary students".
- Amendment
to the Amendment
24-308 Trustee Long moved to remove for "students in grade 5 and 6" and add "at the elementary level"
- Carried*
- Amendment
24-308 Trustee Poytress moved that the board of trustees request a presentation on the impact and feasibility of introducing second language instruction at the elementary level starting in the 2026/2027 school year.
- Carried*
- Amended
24-308 Trustee Poytress moved that the board of trustees request a presentation on the impact and feasibility of introducing second language instruction at the elementary level starting in the 2026/2027 school year.
- Carried*

E.7 Livingstone Solution Ad Hoc

- 24-309 Trustee Long moved that the Board of Trustees direct the Livingstone Solutions Ad Hoc Committee to accept the following terms of reference.

Carried

E.8 Trustee Attendance at Interview for Position of Associate Superintendent

- 24-310 Trustee Long moved that the Livingstone Range School Board establish a policy stating that trustees attend associate superintendent interviews. Trustees who can attend these interviews will be selected by an election process consisting of all trustees in attendance at the appropriate board meeting. One trustee from each ward will be elected to participate in the superintendent's interviews for the position of associate superintendent. The elected trustees will attend as observers only. Upon conclusion of each interview, the superintendent will seek the points of view of each trustee.

Defeated

- 24-311 Trustee Toone moved that the Board of Trustee go in camera at 1553 hours.

Carried

- 24-312 Trustee Poytress moved that the Board of Trustee revert the meeting back to the regular board meeting at 1611 hours.

Carried

Added Item E.9 Ratification Vote - Memorandum of Agreement - Willow Creek School Bus Drivers Association *J. Perry*

- 24-313 Trustee Toone moved that the Board of Trustees ratify the Memorandum of Agreement between the Livingstone Range School Division Labour Relations Committee and the Willow Creek School Bus Drivers Association Committee, signed on June 18, 2025 .

Carried

F. Discussion/Information Items

F.1 Jr/Sr High School Athletics

A review, conducted by Lovell Consulting Services, examined the current state of extra-curricular athletic programming in Livingstone Range School Division (LRSD) schools offering grades 7-12. The review focused on assessing current programs, analyzing financial and operational requirements, and reviewing relevant documents, and providing recommendations for enhancement. Mr. Jayson Lovell shared his findings with the Board of Trustees for consideration.

G. Presentation(s)

G.1 First Nations, Metis and Inuit Support Update

Richard Feller, Deputy Superintendent, Human and Learning Services will provided the Board an update of the work being accomplished throughout the division.

H. Key Messages from Today's Meeting

- 1) Presentation (s)
- 2) Budget
- 3) Second Languages
- 4) MOA Ratification

I. Press Release Items from Today's Meeting

- 1) Budget
- 2) MOA Ratification

J. In-Camera

J.1 In-Camera Items

24-314 Trustee Toone moved that the Board of Trustees go in-camera at 1646 hours.
Carried

24-315 Trustee Poytress moved that the Board of Trustees revert the meeting back to the regular board meeting at 1718 hours.
Carried

K. Adjournment

24-316 Trustee Yagos moved that the Board of Trustees vote in favour of the meeting being adjourned at 1718 hours.
Carried

Chairperson

Secretary-Treasurer