

Livingstone Range School Division Minutes of the Board of Trustees

The Special Board Meeting of Livingstone Range School Division was held on August 11, 2025 commencing at 0900 hours at the LRSD Division Office, G.R. Davis Administrative Building, Fort Macleod, Alberta. Following are the minutes from the meeting.

Attendance: Trustee(s) Lori Hodges, Lacey Poytress, Greg Long, Brad Toone, Clara Yagos, Carla Gimber and Kathy Charchun

Senior Admin: Jeff Perry, Associate Superintendent, Business Services
Richard Feller, Deputy Superintendent, Human & Learning Services

A. Chair called meeting to order at 0907 hours.

A.1 Land Acknowledgement

A.2 O Canada

B. Emergent Changes to the Agenda

Trustee Poytress added an In-Camera Session as Item C.1

Trustee Poytress added an Information Section as Item D.5

24-323 Trustee Poytress moved that the August 11, 2025 Special Board Meeting Agenda be approved by the Board of Trustees as amended. *Carried*

C. Declaration of Conflict of Interest

24-324 Chair asked that the Board of Trustees declare if they have any conflicts of interest relating to agenda items from the August 11, 2025 Special Board Meeting and if so should declare them. *None - Declared*

Added Item

C.1 In-Camera

24-325 Trustee Toone moved that the Board of Trustees go in-camera at 0911 hours. *Carried*

24-326 Trustee Toone moved that the Board of Trustees revert the meeting back to the special board meeting at 0916 hours. *Carried*

D. Action Items

D.1 25-26 Board Meeting and Meeting of the Whole Schedule

24-327 Trustee Poytress moved that the Board of Trustees approve the proposed meeting dates for the 2025-2026 Regular Board and Meeting of the Whole Meetings as amended. *Carried*

Amendment
24-327 Trustee Toone moved to omit the Meeting of the Whole October 14, change the October 28 meeting to October 22 and remove the dates the Oct 21 & Nov 18 dates.

Defeated

Amendment
24-327 Trustee Gimber moved to move September 9 to September 8, September 23 to September 22 and move October 14 to October 15 and October 28 to Oct 27.

Amendment to the
Amendment

24-327 Trustee Yagos moved to cancel the October 14 meeting.

Carried

Amended
24-327 Trustee Gimber moved to move September 9 to September 8, September 23 to September 22, omit the October 14 and move October 28 to October 27.

Carried

24-328 Trustee Gimber moved to change the calendar to the second and 4 Wednesday starting in November, 2025.

Defeated

24-329 Trustee Yagos moved to move the October 21, 2025 New trustee Orientation to October 23, 2025.

Carried

D.2 Nanton Update

D.3 Board of Trustees Retreat

24-340 Trustee Toone moved that the Board of Trustees and Senior Admin hold the March 27 & 28, 2026 and March 20 & 21, 2026 for the Board of Trustee Retreat.

Amendment

24-340 Trustee Toone moved to amend the recommended date coming forward from Administration. Also to amend "and" to "or".

Amendment to the
Amendment

24-340 Trustee Toone moved to include "the recommended pair of dates coming forward from administration".

Carried

24-341 Trustee Poytress moved to call the question.

Carried

24-342 Trustee Poytress moved to postpone until October 27th Board Meeting.

Defeated

Amendment

24-340 Trustee Toone moved that the Board of Trustees and Senior Admin hold the March 27 & 28 and March 20 & 21, 2026 for the Board of Trustee Retreat and that administration will bring forward the recommended pair of dates coming forward. Trustee Toone

Carried

Amended

24-340 Trustee Toone moved that the Board of Trustees and Senior Admin hold the March 27 & 28 and March 20 & 21, 2026 for the Board of Trustee Retreat and that administration will bring forward the recommended pair of dates coming forward. Trustee Toone

Carried

D.4 School Library Announcement

24-343 Trustee Yagos moved that the Board of Trustees directs advocacy to write a letter to the minister of Education and Childcare.

Defeated

Added Item D.5 Information Session

It's with both gratitude and a mixed emotions that I share my decision to resign from the Board of Trustees. Serving our students, staff, families, and community in this role has been a great honor. For eight years, I've had the privilege of working alongside dedicated trustees, administrators, teachers, and support staff—people who care deeply about the well-being and future of every student in our division.

This decision was not made lightly. Life has opened a new opportunity for me—one that allows me to work even more closely with students in a different capacity—but it also means I can no longer sit as a school board trustee.

I'm incredibly proud of the progress we've made together, even in challenging times, and I will always treasure the conversations, the collaborations, and the countless moments where I witnessed the heart of this community at work.

Thank you to the parents, guardians, and community members who entrusted me with this responsibility, and to my fellow trustees for your friendship, dedication, and shared vision for our students.

Though my seat at the board table will be empty, my heart will always be here and the with all of the students we serve.

I wish all the best to our new superintendent and the board of Trustees as they continue to lead Livingstone Range school division.

24-344 Trustee Poytress moved hat the Board of Trustees elect _____ as Vice-Chair for the remainder of the term.

Nominees: Trustee Toone, Trustee Long

- 24-345 Trustee Yagos moved that the Board of Trustees appoint Mr. Jeff Perry and Mr. Sean Beaton as Ballot Counters.
Carried
- Amended
24-344 Trustee Poytress moved that the Board of Trustees elect Trustee Toone as Vice-Chair for the remainder of the term.
Carried
- 24-346 Trustee Toone moved that the Board of Trustees destroy the ballots.
Carried
- 24-347 Trustee Yagos moved that the Board of Trustees assign Trustee _____ to FPW School and Trustee _____ to Canyon Elementary School.
- Amendment
24-347 Trustee Poytress moved to add Trustee Charchun (FPW) and Trustee Yagos (CAN).
Carried
- Amended
24-347 Trustee Yagos moved that the Board of Trustees assign Trustee Charchun to FPW School and Trustee Yagos to Canyon Elementary School.
Carried
- Motion Arising
24-348 Trustee Charchun moved that the Board of Trustees make advocacy a priority by setting specific meeting dates to direct the Advocacy Committee to proceed with letters before the fall 2025 election.
- Amendment
24-348 Trustee Poytress moved that the Board of Trustees make advocacy a priority by making it a standing agenda item at all meetings prior to the fall 2025 election.
Carried
- Amended
24-348 Trustee Charchun moved that the board of trustees make advocacy a priority by making it a standing agenda item at all meetings prior to the fall 2025 election.
Carried
- E. In-Camera**
E.1 Labour and Land
- 24-349 Trustee Yagos moved that the Board of Trustees go in-camera at 1059 hours.
Carried
- 24-350 Trustee Poytress moved that the Board of Trustees revert the meeting back to the special board meeting at 1406 hours.

Carried

F. Adjournment

24-351 Trustee Poytress moved that the Board of Trustees vote in favour of the meeting being adjourned at 1406 hours.

Carried

Chairperson

Secretary-Treasurer